



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Govt. Degree College Sumbal
• Name of the Head of the institution	Prof. (Dr.) Mohamad Shafi Khan
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01954230208
• Mobile No:	9419058989
• Registered e-mail	principalgdcsumbal@gmail.com
• Alternate e-mail	principal.gdcsumbal@jk.gov.in
• Address	Sonawari
• City/Town	Sumbal
• State/UT	Jammu and Kashmir
• Pin Code	193501
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	University of Kashmir				
• Name of the IQAC Coordinator	Dr. Mohd Rafiq Beigh				
• Phone No.	9622741766				
• Alternate phone No.	01954230208				
• Mobile	9622741766				
• IQAC e-mail address	iqac@gdcsumbal.edu.in				
• Alternate e-mail address	principalgdcsumbal@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://gdcsumbal.edu.in/iqac/aqar_21_22/AQAR_report_2020_21_accepted.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://gdcsumbal.edu.in/iqac/aqar_21_22/academic_calendar_2021_22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.7	2019	20/05/2019	19/05/2024
6.Date of Establishment of IQAC			10/04/2018		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	Revenue (State)	Finance Department Govt. of J&K	2021-22	50572000	
Institutional 1	Capex (State)	Finance Department Govt. of J&K	2021-22	12866000	
8.Whether composition of IQAC as per latest	Yes				

NAAC guidelines	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Verification of API scores of four faculty members for placement in the next grade under Career Advancement Scheme (CAS).	
Preparation and submission of Institutional Strategic Plan in light of NEP 2020 to the Administrative Department.	
Preparation and execution of Action plan under "Cyber Jagrookta Diwas" Programs.	
The IQAC coordinated and streamlined teaching-learning process in hybrid mode after relaxation in COVID-19 lockdown restrictions.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Introduction of new subjects	The Higher Education Department of Jammu and Kashmir in a very significant decision approved the introduction of three new job-oriented subjects of Biochemistry, Clinical Biochemistry and Information Technology for the College. Accordingly, Students were enrolled in these subjects from the session 2021. This was possible by establishing the state-of-the-art infrastructure in the college for these subjects.
Resumption of teaching-learning process in hybrid/offline mode	With ease in COVID-19 restrictions the college resumed to offline teaching in a dynamic manner.
Action Plan for Cyber Jagrookta Diwas	The IQAC formulated a comprehensive plan to implement Cyber Jagrookta Diwas program and conducted number of seminars and workshops under the banner.
Establishment of Browsing Centre	A Browsing center with a dedicated Internet Lease line was established in the college library.
Strategic Plan in light of NEP 2020	A detailed Institutional Strategic Plan in light of NEP 2020 was prepared and submitted to the Administrative Department.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
College Advisory Committee	31/08/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021	30/03/2022

15. Multidisciplinary / interdisciplinary**16. Academic bank of credits (ABC):****17. Skill development:**

Government Degree College Sumbal is committed to its mission of providing ample opportunities to the students as far as skill based training is concerned. In this direction the college is offering students number of Skill Enhancement and Add-on courses.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):**

GDC Sumbal has a full-fledged official website through which the students are updated regularly. The institution has provided the links of Programme and course outcomes on the website and same is being shared in the social media groups and handles of the students. The Academic Monitoring Committee of the college makes sure that all the prescribed learning outcomes are attained during the course of the session. Objectives are attained by way of conducting internal and external examination in the institution. Science departments conduct practicals regularly and during these practical sessions and examinations the departments make sure that students are able to attain minimum learning levels expected from a student at a particular stage. External examinations are conducted by the University of Kashmir.

The college IQAC facilitates the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process carrying out periodic checks of course

outcome attainment and action taken from each faculty.

20.Distance education/online education:

In view of COVID-19 pandemic, educational institutions across the globe were forced to shut their campuses and rapidly shift to online modes of teaching. Our college also shifted the entire pedagogical approach to virtual learning mode. The standard courses and traditional classroom experience was delivered through video conferencing and various other connectivity tools. Same digital platforms (like Zoom, Google Classroom, Wise, Quizzex, Kahoot) were used consistently across the whole college. The students were made to submit assignments, complete deadlines, maintain contact with teachers and follow timetable. The teachers kept themselves available through virtual mode even beyond office hours. With ease in COVID-19 restrictions the college resumed to hybrid/offline teaching in a phase-wise manner.

Extended Profile

1.Programme

1.1	194
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2554
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	NA
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	843
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	43
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	30
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	19
Total number of Classrooms and Seminar halls	
4.2	147.71
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	40
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Although GDC Sumbal is a newly established college, however, in the

field of academics and other co-curricular activities this institution has done a lot of progress. This has been possible only as a result of proper and effective planning drawn under the leadership of Principal and culminated in the success with the help of hard working faculty and other auxiliaries. Immediately after the starting of the new academic session, the IQAC of the college prepares the annual Calendar and devises a comprehensive plan of action to be followed under the supervision of principal of the college for the attainment of the desired objectives. On the 1st day of the reopening of the college, a staff meeting is convened by the principal wherein all the important decisions are taken regarding the successful and effective implementation of curriculum. Various college committees are formed to perform their responsibilities in different capacities for the implementation of the curriculum. The action plans which are being devised for the proper implementation of curriculum usually focus on: 1. Counselling for those students who seek admission in the college. 2. Preparation of institutional and departmental timetables. 3. The IQAC of the college convenes meetings and issue regular notices and directions on monthly basis to take the review meetings related to the implementation of Curricular, co-curricular and extra-curricular activities. 4. Both teachers and students are encouraged and provided ample opportunities to participate in debates, discussions, seminars and other co-curricular activities for strengthening their capacities for overall quality enhancement. 5. ICT enabled teaching learning methods.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://gdcsumbal.edu.in/iqac/aqar_21_22/academic_calendar_2021_22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

To achieve the well-defined objectives, the institution prepares an academic calendar immediately after the end of the winter vacations and adheres to it in letter and spirit. This academic calendar draws a clear-cut line what the institution has to do during the entire academic session related to the curricular, co-curricular and extra-curricular activities. According to this academic calendar, the teaching work is carried out, examination and evaluation process is conducted and completed, sports activities are performed, debates

seminars and other literary discussions are held, subject tours, picnics, industrial and other necessary visits are completed for the betterment of students. NSS programs, sports tournaments, exposure interactions etc, all the activities are carried out according to this very academic calendar. This way, in a very well defined and clear manner, the objectives related to the annual academic journey is achieved. A well-defined copy of this academic calendar is uploaded in this AQAR for your kind perusal.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://gdcsumbal.edu.in/igac/aqar_21_22/academic_calendar_2021_22.pdf

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Human values, life skills, resolution of local and global challenges are integrated by the institution through its curriculum delivery.

The college offers courses in which issues such as gender, environment and human values are addressed. Teachers integrate all these issues as a part of their teaching-learning process. To exemplify a) Human Values: Human values are covered in the curriculum of History, Political Science, English, Economics and B. Com program. b) Environmental Issues: Environmental studies is an ability enhancement compulsory course taught at B.A, B.Sc, level and various environmental issues are included in its syllabi. Many environment related issues are also included in the syllabi of Physics, Geography, English, History, Sociology, Chemistry, Commerce (Corporate social responsibility, green marketing). c) Gender Issues: The issue of gender equality is best portrayed in poetry, novels and drama. d) Professional Ethics: In commerce and management, business ethics are inculcated with the topics like entrepreneurship, Business Communication and business environment. Apart from these the program structure offered by the college focuses on values such as gender equality, environmental and social sustainability and ethical principles rooted in constitutional rights and responsibilities. The institution also actively organizes extracurricular activities to educate students about the fundamental importance of these values. The curriculum includes the following courses that are directly related to promoting and instilling these values.

1. Human Resource Management (Commerce)
2. Gender Sensitization (Sociology)
3. Developing Emotional Competence (Psychology)
4. Environmental Studies (EVS)
5. Disaster Management (EVS)
6. Early Childhood Care (Education)

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows **B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

640

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

276

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Government Degree College Sumbal has a full-fledged internal system of conducting examinations for the students of the college. For the purpose of continuous internal evaluation, the institution has a college-level Evaluation Cell. The cell works under the supervision

of the Coordinator Examination. Since the institute is affiliated with the University of Kashmir, the overall responsibility of conducting the evaluation process of answer sheets and preparing the results is the responsibility of the University of Kashmir. As far as internal assessment of students is concerned, the college has divided the internal portion into three categories: 1. Attendance during the session 2. Assignments related to the syllabus. 3. Viva voce. During the processes of summative evaluation, the slow learners are identified and special programs like remedial classes are organized as per the needs of the students. The time table for remedial classes is being made functional by the time table committee of the institution. Guest teachers are arranged for those subjects where the permanent teachers are not available. For High achievers the institution organizes Brain storming sessions wherein the services of eminent persons, in and around the locality are invited to initiate these sessions.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2554	43

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty in our institution believes that traditional methods of teaching and learning are less effective for the betterment of the student committee, hence the faculty always tries to be innovative during the process of teaching and learning. Students are often taken to the subject tours in order to give them real life feeling of the surroundings and help them experience the nature itself. Students in our institution are always at the center of the learning process and every attempt is being made to involve them in the

overall learning processes. Some of the activities adopted by the college under various student centric methods are listed below:

A. Experiential learning activities that include 1. Field experiences 2. Industry/community research projects 3. Exploring employment 4. Group work, in & out of the classroom 5. Case studies 6. Applied research projects 7. Open ended discussion activities.

B. Participative learning activities like 1. Group work 2. Brainstorming 3. Case studies 4. Role playing and 5. Assignments (theoretical and practical). C. Problem-solving Strategies which include 1. Compute 2. Simplify 3. Use an equation, diagram, table, or chart and 4. Work backward. The college conducts different cultural activities for students in order to inculcate the benefits of participative learning and cultural preservation.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college faculty extensively uses a wide range of ICT based tools in the teaching-learning process. Some of the prominent ICT based tools used are as under:

1. Online Video Lectures/Classes: The faculty members have been using various online streaming platforms for online teaching especially during the COVID-19 pandemic lockdown. In collaboration with the developers of a prominent online teaching app namely "WISE App", the Department of Higher Education, Govt. of J&K organized a short-term training course for the college faculty, wherein they were given basic training about the said app. Besides, the college faculty has been using other online platforms like Zoom Meetings, Google Meet, Google Classroom etc. to conduct online lectures and classes on regular basis.

2. PowerPoint presentations: The college faculty actively uses PowerPoint presentations as a teaching aid to deliver lectures and explain concepts in a more vivid and effective manner.

3. Digital study material: The Department of Higher Education, Govt.

of J&K is in the process of digitizing the study material and lectures. In this regard, the college faculty are involved in the e-content generation and assimilation for some subjects. Moreover, the Department of Computer Applications has set up a repository of e-content across almost all subjects, provided by the Consortium for Educational Communication (CEC). Besides, the faculty members upload study material on their online classes like Wise App, Google Classroom, etc.

4. Online assessments: Owing to the covid-19 pandemic lockdown, the college introduced an online assessment system.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

43

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

89

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Government Degree College Sumbal underscores the importance of listening to the students' grievances and we in our college are at

the forefront of helping the students to have a smooth and stress-free examination experience. The college has a full-fledged Examination Cell which apart from conducting all examinations looks into the internal assessment related grievances of the students and at the same make sure that all relevant and genuine grievances are considered and solved. The college also has an active Grievance Redressed cell and Lab bearing Subject (Practical Awards) committee to look into the matters related to student grievances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Government Degree College Sumbal underscores the importance of listening to the students' grievances and we in our college are at the forefront of helping the students to have a smooth and stress-free examination experience. The college has a full-fledged Examination Cell which apart from conducting all examinations looks into the grievances of the students and at the same make sure that all relevant and genuine grievances are considered and solved. The college also has an active Grievance Redressal cell and Lab bearing Subject (Practical Awards) committee to look into the matters related to such student grievances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Government Degree College Sumbal has an active official website where in all students are informed about the day-to-day happenings in the college. The institution has provided the links of Programme and course outcomes on the website and same is being shared in the WhatsApp groups of the students. The same has been uploaded on the official website and is being updated regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Government Degree College Sumbal makes sure that all the prescribed learning outcomes are attained during the course of the session. Objectives are attained by way of conducting internal and external examination in the institution. Science departments conduct practicals regularly and during these practical sessions and examinations the departments make sure that students are able to attain minimum learning levels at a particular stage. External examinations are conducted by the University of Kashmir.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

342

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://gdcsumbal.edu.in/iqac/aqar_21_22/feedback_sss_2021_2022.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during

the year

13

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

8

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Once the COVID-19 vaccine was approved by the government, many rumours about effects of vaccine were circulating over social media sites. To break the myth, the College organised number of programmes on the COVID-19 vaccine awareness. The NSS volunteers of the college started an Online Pro-Covid 19 Vaccine Awareness Campaign by posting videos about different myths and facts related to the use of vaccines against the novel corona virus. An Online Inter-College Essay Competition on the theme "COVID-19: A Trade-off Between Health and Economy" was also organized by the college. The NSS unit of College in collaboration with district Health Department organized four COVID-19 vaccination drives in the campus. One-day Online Workshop on "Psychosocial Support for COVID-19 Pandemic Condition" was also organized.

As a part of celebrating "Azadi Ka Amrut Mahotsav", the NSS Unit of College number of intensive cleanliness drives on the banks of River Jhelumand at Manasbal.

On "International Women's Day" College organized one-day Training Program of Self Defence for the female Students on 8th March 2022 and a Student Seminar on "Women as Good Managers" on 12th of March, 2022. A seminar on the topic "Gender Sensitization" was also organized by the college on 14th of December 2021. On the occasion of National Girl Child Day 2022, the college organised a webinar on the theme "Importance of Girl Education in Our Society".

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

41

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5754

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Physical Facilities: The College has a three-Storey main building with 18 classrooms each having a capacity to accommodate around 100 students at a time for routine classwork; 12 laboratories for lab-bearing subjects with all the basic facilities and necessary equipment; 2 Museums, 2 smart classrooms and a well-established library. 12 rooms having all the facilities to run the college administration effectively are also housed in the main building. There is a two storeyed mini block as well, with 8 rooms of varying

dimensions which also can provide accomodation faciliity for the staff. The washroom facility is sufficient & separate for girls, boys and staff. There is a fully furnished principal's chamber besides two separate staff rooms. The college has an Indoor Stadium used for multipurpose activities besides Indoor games. In addition to this, there are six big prefabricated huts which are established as classrooms as well as separate Gym Centres for boys & girls. A newly constructed Canteen block adds to the amenities for the students & staff. There are separate restrooms for students, besides a dispensary for immediate medical aid in case of any exigency. There is a chowkidaar hut also with all the facilities available.

Library & learning Resources: The College has a big library housed in the main building with approximately twelve thousand five hundred books. In addition to books, the library is beset with a Browsing centre and an activeinternet connection to access various online resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has excellent sports and cultural program related facilities available. The sports facilities include both indoor and outdoor components. The indoor facilities include a spacious Indoor Sports Stadium with an area of 3500 Sq. feet established in 2015 andfunctional from 2016. The Indoor Stadium is utilized for Table Tennis, Badminton, Acrobatics, and other indoor games. The outdoor sports are facilitated by spacious play-fields for the outdoor games like football, volleyball, cricket, badminton, basket ball, and traditional games like Kho-Kho, kabaddi etc. The college has two separate state of the art gymnastic centres for boys and girls established in 2015 with an area of 600 Sq. feet each. As far as the cultural programs are concerned, the college has a well-equipped Music Department with good collection of Musical Instruments. The college organizes different types of CulturalProgrammes throughout the session. The programs include Mushairas, Skits, One-act Plays, Music Concerts, Yoga cum meditation training sessions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

141.079

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated since the academic year 2018-2019; with Software for University Libraries i.e. SOUL 2.0 software developed by INFLIBNET, Ahmedabad. Full version of the software has been purchased by the Library at an approx. cost of Rs. 150000/- including Barcode labels and BOPP over laminate.

Nature of Automation: Fully Automated

Version: 3.0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.40787

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

70

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Keeping pace with the technological developments especially in Information Technology, the institution tried to make its best out of these technological advancements as could be possible in adherence to Govt. rules thereof. Accordingly necessary upgradation in the IT infrastructure of the institution was affected by establishing the Information Technology facilitating equipment for example Interactive Flat Panel Displays (IFPD), Smartboards, Ultra Short Throw projectors as picturised in the link uploaded in Section 4.1.3. In addition a dedicated Internet Lease Line connection from Reliance Jio Infocom Limited was commissioned in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

61

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

128.545

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution makes an optimal utilization of all the physical infrastructures through various committees being appointed by the Principal. Under the leadership of Principal of the college, the various committees carryout their assigned responsibilities as per the well defined rules and regulations, guidelines issued by the HED from time to time. The various committees involved in this regard include:

Advisory committee

Development committee

Purchasing committee

Library committee

Sports committee

Landscape committee etc

Laboratory: The college development committee along with the HODs of respective Laboratories looks after the proper and optimal utilization of the laboratory equipments etc.

Brokerage (if any) is thoroughly analyzed in accordance of rules provided therein for the necessary write-off.

The library committee after seeking the list of required books from the respective HODs proportionately distributes the budget as per the number of students in the respective departments. Besides, automation of library, surprise check, test checks are made for the ascertaining physical verification of various books etc. the sports committee is entrusted with job of ensuring with the rightful use of sports items by the students of the college. The requisition of the various departments are thoroughly discussed jointly by Advisory committee, Development committee, HODs concerned, Purchase Committee and the necessary purchases are made after fulfilling all the codal formalities as envisaged in financial rules etc.

Above All, there is regular physical verification of the institutional asserts, to ascertain their functionalities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

864

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

70

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

70

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

To manage academic and other necessary affairs of the college smoothly and effectively, students of GDC Sumbal have representation in several committees. These are: IQAC, Alumni Association, NSS Unit, Sports Committee, Grievance Redressal Committee etc. Moreover, each class has a class representative (CR) who represents the whole class and gives valuable feedback related to various student services, conduct of examinations, admission process, maintenance of discipline, plantation drive etc. These CRs are invited to discuss various issues related to the conduct of classwork, Tutorials, Remedial Classes, Practicals, maintenance of cleanliness and celebration of important national events, etc.. This way, the role of the students is given due consideration for the betterment of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college was formed with the aim to promote interaction amongst members and to serve as a link between the members of the alumni association and their Alma Mater. This forum provides an important opportunity for free flow of ideas and understandings between the college administration and the former students of the college. Frequent Alumni association meets are organized by the college. The administration is getting very important feedback related to the functioning of the institution and its shortcomings. With this input, the administration tries to overcome these weaknesses regarding which the attention is invited by the alumni members. This way with the help of this interaction, the institution is getting largely benefitted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year **E. <1Lakhs**
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution is exceedingly engrossed in tune with the "vision and mission of the institute" as are established by the following strategic commitments that have been kept by the college administration to be followed:

- Specific and up-to-date educational practices that are intended to develop the future generation.
- An Institution that facilitates educational success of students in an environment that values multiplicity and society.
- Partnership programmes with universities, colleges and industries.
- Highly successful alumni who contribute to the profession in the global society.
- Curriculum at the Undergraduate level that integrate global awareness, communication skills and team building.
- Applied and accountable resource management.
- Students are trained for interdisciplinary research and advanced problem-solving Leadership and service to meet society's needs.

Furthermore, the faculty members share and distribute administrative responsibilities among themselves and they are well-stratified. The core of this strategy is the constitution of different committees and whose conveners and members are sharing the administrative responsibilities, which ensures decentralized method of functioning. The Institute has well established committees who work towards overall development of the institution with special authority granted to them. The College Advisory Committee, advise the Principal of the college in routine matters which are of the utmost significance to the college. The institution also has a strong financial management system, and to support it, the college has a well-established purchasing committee. Other additional committees are always functioning in the areas for which they are established.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college administration believes in effective and visible decentralization managerial practices. The college Management takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee (CDC) and other allied committees. The Advisory committee and CDC discuss matters related to teaching and administrative matters and decisions taken at these levels are communicated and implemented. The College has established a well-structured mechanism to promote participative management in the both academic as well as administrative fields. The college advisory/development committees reach to the ideas about academic goals, organizational progression and better campus life collected, the information collected from all stakeholders to promote the efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction.

It is very important to mention that the merit is given due preference to the experience of senior faculty to be conveners of the committees. In the case where the senior's experience is required, in that case, the senior faculty member is chosen as the head/convener of the committee. The selection of the dean and staff secretary is done by voting where all staff members participate to make the choice. Non-teaching staff are a part of the decision-making process and decentralized system in various committees/activities of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development:

The University of Kashmir develops the curriculum through the meetings of Board of Studies. The teaching faculty from the affiliated colleges of Kashmir University suggests and recommends the curriculum keeping in view the present trends. The curriculum

once approved is prescribed for the colleges.

Teaching and Learning:

As an addition to the regular class work, several college committees frequently organize a variety of invited lectures, guest lectures, invited talks, seminars, workshops, and skill-oriented programmes for students.

Examination and Evaluation:

As a University of Kashmir affiliate college, GDCSumbal abides by all examination-related rules and regulations as they are updated from time to time by the University of Kashmir.

Library, ICT and Physical Infrastructure/Instrumentation:

The college boasts a reputable library that runs 6 hours a day, six days a week, is fully automated, and is ICT equipped.

Human Resource Management:

The staff is sent by the J&K Higher Education Department depending upon the vacancies in the colleges. The department notifies through JK PSC & JK Service Selection Board of the need for both gazetted and non-gazetted employees for recruitment.

Industrial Interaction/Collaboration:

The college has established a Career/Placement cell that coordinates career counselling sessions and recruitment activities with various partners and businesses.

Admission of Students:

As part of its e-governance programme, the College established an ITSS centre in accordance with instructions from the affiliated institution. Students can easily contact the centre for requirements and concerns relating to admission and exams.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of GDC Sumbal is efficient as is visible from the policies and administrative setup of the college. A hierarchical set up is established which clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage. The Institutional Management is designed in a scientific way with transparency to get the optimum results out of it. GDC Sumbal has been established in 2010. The appointment of the faculty and non-teaching staff is done through recruitment agencies J&K PSC and Service Selection board as per the indent of J&K Higher Education Department. The academic Arrangement staff is engaged by Directorate of Higher Education (J&K) periodically as per the workload of the college. All the service rules and procedures are followed as laid down in the J&K CSR. It has an administrative department at the top and the different committees established at the college level to monitor and achieving the vision and mission of the institution. It has an effective organizational structure which monitors and improves the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has provision of various welfare measures and welfare schemes for teaching staff, Non-Teaching staff and Students:

For Teaching staff

There is General Provident Fund (GP Fund) for the employees recruited before 2010, New Pension Scheme (NPS) for the employees recruited after 2010. There is also Group Medical Insurance for the employees. Medical and Maternity/Paternity leave benefits are also given to the employees as and when required. Proper Medical reimbursement is given to the employees under rules. There is Sports and Gymnasium Facility. There are Other welfare schemes and leaves as per financial code of J&K.

For Non-teaching staff

There is existing General Provident Fund (GP Fund) for the employees recruited before 2010, New Pension Scheme (NPS) for employees recruited after 2010, Group Medical Insurance, Special Study Leave as per rules. Non-teaching staff is encouraged to attend training programmes imparting and reinforcing their skill bank. There is periodic Revision of Salary to Local Fund Employees (LFES). Financial Assistance is also given to local fund employees. Besides there are other welfare schemes and leaves as per financial code of J&K.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the J&K UT rules and the UGC Regulations for its teaching and non-teaching staff. The performance of each employee is assessed annually after completion of one year of service through APR. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. The salient features of the performance appraisal system are as follows:

1. Teaching Staff:

a) The performance of each faculty member is assessed according to the Annual performance Report. b) Promotions are based on the API score. c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment. d) The faculty members are informed well in advance of their due promotion. e) The placement cases are forwarded after proper scrutiny by the Coordinator IQAC and the Principal.

2. Non-Teaching Staff:

All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, Power of Drafting (where applicable), efficient organization of documents (in case of Ministerial Staff) and technical abilities (in case of workshop staff).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Department of Higher Education J&K is the main financing source for the college, providing funds for building development, maintenance, and staff wages. The college is a public institution. To get administrative approval and release money for other uses, the institution approaches the department. The budget is occasionally provided in favour of the college when approval is given. The college also receives meagre funding from a variety of different programmes from other government, quasi-government, and private organizations, particularly from the affiliated university, University of Kashmir. A thorough audit is always performed to verify and authenticate the institution's financial and non-financial facts. The goal of the audit agencies is to evaluate how resources are used and not used in order to detect loss/fraud, misappropriation and embezzlement of cash released. It also validates the college's stock. The college undertakes a three-tier audit by the departments of Finance, Higher Education, and the Audit Wing of the Accountant General of Jammu and Kashmir. The Finance Committee, which is made up of members from the departments of Commerce, Economics, and Business Administration, also supports the college's internal audit committee, which has the responsibility of conducting internal audits on a regular basis and augmenting the audit mechanism.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution monitors the effective and efficient use of available financial resources to support the teaching-learning process. GDC Sumbal is a government institution, a budget from the government and tuition fee is the main source of income. Along with these grants from various Government agencies are add-on resources for mobilization of funds. These funds are utilized for all recurring and non-recurring expenditure. The institution has a well-defined mechanism to monitor the effective utilization of available financial resources for the development of the infrastructure to augment academic needs. All the HOD'S and Conveners of various committees submit the budget requirements for the coming academic year. The advisory and the purchase committee prepares an annual budget estimate duly considering the proposals received and also the recommendations of the principal and management. All the major financial decisions are taken by the institute's purchase and advisory committee. Institute adheres to the utilization of budget approved for academic expenses and administrative expenses. After final approval of budget, the purchasing process is initiated by purchase committee which includes all head of departments and

Principal of the college, accordingly the quotations are called and purchase orders are placed after final negotiations. All transactions have transparency through bills and vouchers. Respective HOD ensures that suitable equipment/machinery with the correct specification is purchased. The entire process of the procurement of the material is monitored by the purchase committee and principal. The financial audit is conducted by a chartered accountant for every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has well established Internal Quality Assurance Cell (IQAC) which has greatly contributed towards optimization and integration of modern methods of teaching and learning. The credibility of evaluation procedures, ensuring the adequacy, maintenance and proper allocation of support structure and services, sharing of research findings and networking with other institutions in J&K and across India. Internal Quality Assurance Cell is directly responsible for the development of a quality culture in the institution.

The duties and responsibilities of IQAC include:

- Development of quality benchmarks/parameters for various academic and administrative activities of the institution.
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process carrying out periodic checks of course outcome attainment and action taken from each faculty.
- Monitor the action taken by departments on feedback response from students, parents and other stakeholders on quality-related institutional processes.
- Dissemination of information on various quality parameters of higher education.
- Organization of inter and intra-institutional workshops, seminars on quality-related themes and promotion of quality

circles.

- Documentation of the various programmes/activities leading to quality improvement.
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- Development and maintenance of institutional database to maintain /enhance institutional quality.
- Development of Quality Culture in the institution.
- Preparation and submission of the Annual Quality Assurance Reports (AQAR).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

All the teaching learning process, structures & methodologies of operations and learning outcomes are reviewed at periodic intervals through IQAC set up as per norms. The exercise is done to ensure the improvement in various academic activities of the college. The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF

C. Any 2 of the above

**any other quality audit recognized by state,
national or international agencies (ISO
Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college initiates measures for promotion of gender equity and gender sensitisation at curricular, co-curricular and campus level. In this regard college has constituted various committees like Women's Development Cell and Grievance Redressal Cell and Anti-Sexual Harassment Cell.

In curricular measures/initiatives for gender parity, our college offers 'Gender Sensitisation' as a Skill Enhancement Course in BG 4th Semester across the streams to sensitise the students regarding various aspects of gender parity and equity. Besides, the college offers 'Women Empowerment' as Generic Elective Course to the students of BG 5th Semester in order to promote among the female students the sense of self worth, their ability to determine their own choices, & their right to influence social change for themselves & other stakeholders.

In co-curricular measures for promotion of gender equity, the college organized a number of programs & activities during the year. The NSS unit of GDC Sumbal, in collaboration with SAKSHI, a prominent NGO, organized a webinar on 'Stop Child Sexual Abuse & POSCO Act 2012' on 28th September, 2021. The Women Empowerment/Anti Sexual Harassment Cell conducted an awareness program on Safety of Women at Work Place on 8th November 2021. On 14th December, 2021 a seminar on the topic "Gender Sensitization" was organized by Women

Grievances & Redressal Cell of the college. On the occasion of National Girl Child Day, the college organized a webinar on the theme "Importance of Girl Education in our Society" on 24th January, 2022.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The biodegradable and non-biodegradable waste generated in the college campus is collected separately and disposed off as per the established procedures.

Solid waste produced in the institution is disposed off with the help of services from Municipal Committee Sumbal. The liquid waste generated from the laboratories and washrooms is discharged into the soakage pits and septic tanks constructed in the campus. Significant amounts of biomedical waste, e-waste and hazardous chemical and radioactive waste are not generated in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **C. Any 2 of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit **D. Any 1 of the above**

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

GDC Sumbal aims at making its campus a microcosm of the country in terms of letting the various diversities flower & flourish &

creating 'Unity in Diversity'. Different workshops, sports activities, cultural activities, debates and seminars are organized routinely in the college to promote harmony and tolerance towards each other.

In order to accommodate gender diversity, Our college initiates measures for promotion of gender equity and gender sensitization at curricular, co-curricular and campus level. In this regard college has constituted various committees like Women's Development Cell and Grievance Redressal Cell and Anti-Sexual Harassment Cell. Common room for the female students is also available in the college.

The socio-economic disparities are taken care of by providing financial aid annually to the needy and underprivileged students which is sourced from the Student Aid Fund (Local Fund) of the college. The college also helps the students in availing various scholarship schemes run by different departments of the government. Two full-fledged committees have been created for the purpose- Financial Aid Committee & Scholarship Committee. Remedial classes are also conducted for students coming from underprivileged backgrounds.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

GDC Sumbal is wedded to the goal of creating a human resource which should be an asset to the nation rather than a liability. With this purpose, regular programs are organised with the aim of inculcating duty consciousness in the staff & students of the college.

Every year Republic Day & Independence Day are celebrated on 26th January & 15th August, respectively, in the college with all enthusiasm.

GDC Sumbal, in collaboration with Smarth Elder Care organized a one day webinar titled "National Helpline for Senior Citizens" on 2nd July 2021. An online workshop on the theme "Swachta Action Plan" was organized by the college, in collaboration with MGNCRE, Ministry of

Education, Govt. of India, to carry forward Gandhiji's Swachta mission, on 27th September 2021. On the occasion of Gandhi Jayanti, the college organized a special lecture on the theme "Life, Philosophy & Teachings of Mahatma Gandhi" on 5th October 2021. The Rashtriya Ekta Divas was celebrated by GDC Sumbal on 31st October 2021. The college in collaboration with District Legal Services, Bandipora, commemorated the Constitution Day on 26th November 2021. A program on Drug Demand Reduction under NAPDDR was held in the college in collaboration with District Social Welfare Department, Bandipora on 22nd December 2021. A webinar was organized by GDC Sumbal on the occasion of voters' day on 25th January 2022.

Courses on the constitution of India have been integrated into the curriculum of the college wherever feasible.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

World No Tobacco Day was celebrated on 31st May, 2021. On this day the NSS volunteers of college conducted an online campaign on the theme "Committed to Quit" and pledged to say "No to Tobacco but Yes to Life".

World Environment Day was celebrated online on 5th June, 2021. On this occasion, college organized an online inter-college poster competition on the theme "Ecosystem Restoration: A Service to Mankind". A good number of students from various colleges of UT of J&K participated in this competition. .

College celebrated the International Yoga Day on 21st June, 2021, but due to prevailing Pandemic the day was commemorated in the form of an online essay competition on the theme "Yoga for Wellbeing".

GDC Sumbal celebrated Rashtriya Ekta Diwas (National Unity Day) on 31st September, 2021 under the patronage of principal Prof. (Dr.) Mohammad Shafi Khan.

Constitution Day was celebrated by the college in collaboration with District Legal Services Authority Bandipora and Tehsil Legal Services Committee Sumbal on 26th November, 2021.

College celebrated National Youth Day on 12-01-2022. A webinar was organized by the Debates & Seminars Committee and NSS Unit of the college.

National Voters Day was celebrated by the college on 25th January, 2022.

GDC Sumbal celebrated International Women's Day on 8th March, 2022. On this occasion the college organized one day training Programme of Self Defense for the female students in the Indoor Stadium of the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - I

Title of the Practice: Automation of Library

The college has done complete automation of the library. The routine library operations including cataloguing and circulation has been fully automated using Software for University Libraries 2.0 (SOUL 2.0). One of the modules in the said software package is OPAC (Online Public Access Catalogue) whereby a user can access a desired book with much ease and convenience. Automation of library is an important step towards the development of an efficient library services that provide better access to online knowledge resources to the students and the faculty to keep them updated and abreast with the latest research and technology.

Best Practice - II

Title of the Practice: Use of Smart Boards/ Interactive Panels

The institution installed versatile teaching learning tools in the form of 10 Smart boards/ Interactive panels including 5 Interactive Panels of Hyundai and 5 Interactive Panels of Globus in the lecture halls with Infrared Optical Touch Technology, LCD display and Wi-Fi connectivity. The use of interactive panels by the faculty improved the learning experience as they facilitate teachers and students to learn collaboratively, share files, access online resources and use educational software.

Best Practice - III

Title of the Practice: Carpooling by Faculty

Majority of the teaching faculty of the college adopt carpooling. Faculty members hailing from adjoining areas and destinations carpool together. Carpooling saves travel expenses and time, reduces stress of driving, prolongs the life of your car, reduces traffic and saves environment.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Gender equity and Gender sensitization within the campus are inseparable to the vision of GDC Sumbal. The mission of respecting & upholding the expression of gender equality & fighting gender stereotypes is sought to be achieved at the curricular, co-curricular & campus levels.

In curricular initiatives, the Sociology Department of our college offers 'Gender Sensitization' as a Skill Enhancement Course in BG 4th semester across all the streams to sensitize the students in relation to the issues of gender empowerment. The Department of Social Work offers the course of 'Women Empowerment' as Generic Elective to the students in order to promote women's sense of self-worth, their ability to determine their own choices, & their right to influence social change for themselves & other stakeholders.

The academic efforts towards gender parity are supplemented by co-curricular activities of various committees like Women's Development/ Grievance Redressal/Anti-Sexual Harassment Cell. Self Defense camp, celebration of Girl child day, seminar on gender & competitions like Mehendi designing are constituent elements of the annual calendar of activities of the college. Further, the female students equally participate in the activities of the NSS.

Lastly, but most importantly, there is a sound grievance redressal mechanism in place in the college & any complaint of sexual harassment is thoroughly investigated & effectively handled by the Anti Sexual Harassment Cell. Gender parity & sensitization are ingrained in the ethos of our college.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Although GDC Sumbal is a newly established college, however, in the field of academics and other co-curricular activities this institution has done a lot of progress. This has been possible only as a result of proper and effective planning drawn under the leadership of Principal and culminated in the success with the help of hard working faculty and other auxiliaries. Immediately after the starting of the new academic session, the IQAC of the college prepares the annual Calendar and devises a comprehensive plan of action to be followed under the supervision of principal of the college for the attainment of the desired objectives. On the 1st day of the reopening of the college, a staff meeting is convened by the principal wherein all the important decisions are taken regarding the successful and effective implementation of curriculum. Various college committees are formed to perform their responsibilities in different capacities for the implementation of the curriculum. The action plans which are being devised for the proper implementation of curriculum usually focus on: 1. Counselling for those students who seek admission in the college. 2. Preparation of institutional and departmental timetables. 3. The IQAC of the college convenes meetings and issue regular notices and directions on monthly basis to take the review meetings related to the implementation of Curricular, co-curricular and extra-curricular activities. 4. Both teachers and students are encouraged and provided ample opportunities to participate in debates, discussions, seminars and other co-curricular activities for strengthening their capacities for overall quality enhancement. 5. ICT enabled teaching learning methods.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://gdcsumbal.edu.in/iqac/aqar_21_22/academic_calendar_2021_22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

Internal Evaluation (CIE)

To achieve the well-defined objectives, the institution prepares an academic calendar immediately after the end of the winter vacations and adheres to it in letter and spirit. This academic calendar draws a clear-cut line what the institution has to do during the entire academic session related to the curricular, co-curricular and extra-curricular activities. According to this academic calendar, the teaching work is carried out, examination and evaluation process is conducted and completed, sports activities are performed, debates seminars and other literary discussions are held, subject tours, picnics, industrial and other necessary visits are completed for the betterment of students. NSS programs, sports tournaments, exposure interactions etc, all the activities are carried out according to this very academic calendar. This way, in a very well defined and clear manner, the objectives related to the annual academic journey is achieved. A well-defined copy of this academic calendar is uploaded in this AQAR for your kind perusal.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://gdcsumbal.edu.in/igac/aqar_21_22/academic_calendar_2021_22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
3	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
0	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
0	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Human values, life skills, resolution of local and global challenges are integrated by the institution through its curriculum delivery. The college offers courses in which issues such as gender, environment and human values are addressed. Teachers integrate all these issues as a part of their teaching-learning process. To exemplify a) Human Values: Human values are covered in the curriculum of History, Political Science, English, Economics and B. Com program. b) Environmental Issues: Environmental studies is an ability enhancement compulsory course taught at B.A, B.Sc, level and various environmental issues are included in its syllabi. Many environment related issues are also included in the syllabi of Physics, Geography, English, History, Sociology, Chemistry, Commerce (Corporate social responsibility, green marketing). c) Gender Issues: The issue of gender equality is best portrayed in poetry, novels and drama. d) Professional Ethics: In commerce and management, business ethics are inculcated with the topics like entrepreneurship, Business Communication and business environment. Apart from these the program structure offered by the college focuses on values such as gender equality, environmental and social sustainability and ethical principles rooted in constitutional rights and responsibilities. The institution also actively organizes extracurricular activities to educate students about the fundamental importance of these values. The curriculum includes the following courses that are directly related to promoting and instilling these values.

1. Human Resource Management (Commerce)
2. Gender Sensitization (Sociology)
3. Developing Emotional Competence (Psychology)
4. Environmental Studies (EVS)
5. Disaster Management (EVS)
6. Early Childhood Care (Education)

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
---	--

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

640

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

276	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>Government Degree College Sumbal has a full-fledged internal system of conducting examinations for the students of the college. For the purpose of continuous internal evaluation, the institution has a college-level Evaluation Cell. The cell works under the supervision of the Coordinator Examination. Since the institute is affiliated with the University of Kashmir, the overall responsibility of conducting the evaluation process of answer sheets and preparing the results is the responsibility of the University of Kashmir. As far as internal assessment of students is concerned, the college has divided the internal portion into three categories: 1. Attendance during the session 2. Assignments related to the syllabus. 3. Viva voce. During the processes of summative evaluation, the slow learners are identified and special programs like remedial classes are organized as per the needs of the students. The time table for remedial classes is being made functional by the time table committee of the institution. Guest teachers are arranged for those subjects where the permanent teachers are not available. For High achievers the institution organizes Brain storming sessions wherein the services of eminent persons, in and around the locality are invited to initiate these sessions.</p>	
File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded
2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)	
Number of Students	Number of Teachers
2554	43

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty in our institution believes that traditional methods of teaching and learning are less effective for the betterment of the student committee, hence the faculty always tries to be innovative during the process of teaching and learning. Students are often taken to the subject tours in order to give them reallife feeling of the surroundings and help them experience the nature itself. Students in our institution are always at the center of the learning process and every attempt is being made to involve them in the overall learning processes. Some of the activities adopted by the college under various student centric methods are listed below:

A. Experiential learning activities that include 1. Field experiences 2. Industry/community research projects 3. Exploring employment 4. Group work, in & out of the classroom 5. Case studies 6. Applied research projects 7. Open ended discussion activities.

B. Participative learning activities like 1. Group work 2. Brainstorming 3. Case studies 4. Role playing and 5. Assignments (theoretical and practical). C. Problem-solving Strategies which include 1. Compute 2. Simplify 3. Use an equation, diagram, table, or chart and 4. Work backward. The college conducts different cultural activities for students in order to inculcate the benefits of participative learning and cultural preservation.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college faculty extensively uses a wide range of ICT based tools in the teaching-learning process. Some of the prominent ICT

based tools used are as under:

1. **Online Video Lectures/Classes:** The faculty members have been using various online streaming platforms for online teaching especially during the COVID-19 pandemic lockdown. In collaboration with the developers of a prominent online teaching app namely "WISE App", the Department of Higher Education, Govt. of J&K organized a short-term training course for the college faculty, wherein they were given basic training about the said app. Besides, the college faculty has been using other online platforms like Zoom Meetings, Google Meet, Google Classroom etc. to conduct online lectures and classes on regular basis.

2. **PowerPoint presentations:** The college faculty actively uses PowerPoint presentations as a teaching aid to deliver lectures and explain concepts in a more vivid and effective manner.

3. **Digital study material:** The Department of Higher Education, Govt. of J&K is in the process of digitizing the study material and lectures. In this regard, the college faculty are involved in the e-content generation and assimilation for some subjects. Moreover, the Department of Computer Applications has set up a repository of e-content across almost all subjects, provided by the Consortium for Educational Communication (CEC). Besides, the faculty members upload study material on their online classes like Wise App, Google Classroom, etc.

4. **Online assessments:** Owing to the covid-19 pandemic lockdown, the college introduced an online assessment system.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

43

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

89	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>Government Degree College Sumbal underscores the importance of listening to the students' grievances and we in our college are at the forefront of helping the students to have a smooth and stress-free examination experience. The college has a full-fledged Examination Cell which apart from conducting all examinations looks into the internal assessment related grievances of the students and at the same make sure that all relevant and genuine grievances are considered and solved. The college also has an active Grievance Redressed cell and Lab bearing Subject (Practical Awards) committee to look into the matters related to student grievances.</p>	
File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil
2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient	
<p>Government Degree College Sumbal underscores the importance of listening to the students' grievances and we in our college are at the forefront of helping the students to have a smooth and stress-free examination experience. The college has a full-fledged Examination Cell which apart from conducting all examinations looks into the grievances of the students and at the same make sure that all relevant and genuine grievances are considered and solved. The college also has an active Grievance Redressal cell and Lab bearing Subject (Practical Awards) committee to look into the matters related to such student grievances.</p>	

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Government Degree College Sumbal has an active official website where in all students are informed about the day-to-day happenings in the college. The institution has provided the links of Programme and course outcomes on the website and same is being shared in the WhatsApp groups of the students. The same has been uploaded on the official website and is being updated regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Government Degree College Sumbal makes sure that all the prescribed learning outcomes are attained during the course of the session. Objectives are attained by way of conducting internal and external examination in the institution. Science departments conduct practicals regularly and during these practical sessions and examinations the departments make sure that students are able to attain minimum learning levels at a particular stage. External examinations are conducted by the University of Kashmir.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

342

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

http://gdcsumbal.edu.in/igac/agar_21_22/feedback_sss_2021_2022.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non

government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

13

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

7

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

8

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Once the COVID-19 vaccine was approved by the government, many rumours about effects of vaccine were circulating over social media sites. To break the myth, the College organised number of programmes on the COVID-19 vaccine awareness. The NSS volunteers of the college started an Online Pro-Covid 19 Vaccine Awareness Campaign by posting videos about different myths and facts related to the use of vaccines against the novel corona virus. An Online Inter-College Essay Competition on the theme "COVID-19: A Trade-off Between "Health and Economy" was also organized by the college. The NSS unit of College in collaboration with district Health Department organized four COVID-19 vaccination drives in the campus. One-day Online Workshop on "Psychosocial Support for COVID-19 Pandemic Condition was also organized.

As a part of celebrating "Azadi Ka Amrut Mahotsav", the NSS Unit of College number of intensive cleanliness drives on the banks of River Jhelumand at Manasbal.

On "International Women's Day" College organized one-day Training

Program of Self Defence for the female Students on 8th March 2022 and a Student Seminar on "Women as Good Managers" on 12th of March, 2022. A seminar on the topic "Gender Sensitization" was also organized by the college on 14th of December 2021. On the occasion of National Girl Child Day 2022, the college organised a webinar on the theme "Importance of Girl Education in Our Society".

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

41

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5754

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Physical Facilities: The College has a three-Storey main building with 18 classrooms each having a capacity to accomodate around 100 students at a time for routine classwork; 12 laboratories for lab-bearing subjects with all the basic facilities and necessary equipment; 2 Museums, 2 smart classrooms anda well-established library. 12 rooms having all the facilities to run the college administration effectively are also housed in the main building. There is a two storeyed mini block as well, with8 rooms of varying dimensions which also can provide accomodation facilitiyy for the staff. The washroom facility is sufficient & separate for girls, boys and staff. There is a fully furnished principal's chamber besides two separate staff rooms. The college has an Indoor Stadium used for multipurpose activities besides Indoor games. In addition to this, there are six big prefabricated huts which are established as classrooms as well as separate Gym Centres for boys & girls. A newly constructed Canteen block adds to the amenities for the students & staff. There are separate restrooms for students, besides a dispensary for immediate medical aid in case of any exigency. There is a chowkidaar hut also with all the facilities available. Library & learning Resources: The College has a big library housed in the main building with approximately twelve thousand five hundred books. In addition to books, the library is beset with a Browsing centre and an activeinternet connection to access various online

resources .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has excellent sports and cultural program related facilities available. The sports facilities include both indoor and outdoor components. The indoor facilities include a spacious Indoor Sports Stadium with an area of 3500 Sq. feet established in 2015 and functional from 2016. The Indoor Stadium is utilized for Table Tennis, Badminton, Acrobatics, and other indoor games. The outdoor sports are facilitated by spacious play-fields for the outdoor games like football, volleyball, cricket, badminton, basket ball, and traditional games like Kho-Kho, kabaddi etc. The college has two separate state of the art gymnastic centres for boys and girls established in 2015 with an area of 600 Sq. feet each. As far as the cultural programs are concerned, the college has a well-equipped Music Department with good collection of Musical Instruments. The college organizes different types of Cultural Programmes throughout the session. The programs include Mushairas, Skits, One-act Plays, Music Concerts, Yoga cum meditation training sessions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

141.079

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated since the academic year 2018-2019; with Software for University Libraries i.e. SOUL 2.0 software developed by INFLIBNET, Ahmedabad. Full version of the software has been purchased by the Library at an approx. cost of Rs. 150000/- including Barcode labels and BOPP over laminate.

Nature of Automation: Fully Automated

Version: 3.0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
1.40787	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
70	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Keeping pace with the technological developments especially in Information Technology, the institution tried to make its best out of these technological advancements as could be possible in adherence to Govt. rules thereof. Accordingly necessary upgradation in the IT infrastructure of the institution was affected by establishing the Information Technology facilitating equipment for example Interactive Flat Panel Displays (IFPD), Smartboards, Ultra Short Throw projectors as pictured in the link uploaded in Section 4.1.3. In addition a dedicated Internet Lease Line connection from Reliance Jio Infocom Limited was commissioned in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

61

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

128.545

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution makes an optimal utilization of all the physical infrastructures through various committees being appointed by the Principal. Under the leadership of Principal of the college, the various committees carryout their assigned responsibilities as per the well defined rules and regulations, guidelines issued by the HED from time to time. The various committees involved in this regard include:

Advisory committee

Development committee

Purchasing committee

Library committee

Sports committee

Landscape committee etc

Laboratory: The college development committee along with the HODs of respective Laboratories looks after the proper and optimal utilization of the laboratory equipments etc.

Brokerage (if any) is thoroughly analyzed in accordance of rules provided therein for the necessary write-off.

The library committee after seeking the list of required books from the respective HODs proportionately distributes the budget as per the number of students in the respective departments. Besides, automation of library, surprise check, test checks are made for the ascertaining physical verification of various books etc. the sports committee is entrusted with job of ensuring with the rightful use of sports items by the students of the college. The requisition of the various departments are thoroughly discussed jointly by Advisory committee, Development committee, HODs concerned, Purchase Committee and the necessary purchases are made after fulfilling all the codal formalities as envisaged in financial rules etc.

Above All, there is regular physical verification of the institutional asserts, to ascertain their functionalities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

864

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

70

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

70

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
37	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	

8

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

To manage academic and other necessary affairs of the college smoothly and effectively, students of GDC Sumbal have representation in several committees. These are: IQAC, Alumni Association, NSS Unit, Sports Committee, Grievance Redressal Committee etc. Moreover, each class has a class representative (CR) who represents the whole class and gives valuable feedback related to various student services, conduct of examinations, admission process, maintenance of discipline, plantation drive etc. These CRs are invited to discuss various issues related to the conduct of classwork, Tutorials, Remedial Classes, Practicals, maintenance of cleanliness and celebration of important national events, etc.. This way, the role of the students is given due consideration for the betterment of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college was formed with the aim to promote interaction amongst members and to serve as a link between the members of the alumni association and their Alma Mater. This forum provides an important opportunity for free flow of ideas and understandings between the college administration and the former students of the college. Frequent Alumni association meets are organized by the college. The administration is getting very important feedback related to the functioning of the institution and its shortcomings. With this input, the administration tries to overcome these weaknesses regarding which the attention is invited by the alumni members. This way with the help of this interaction, the institution is getting largely benefitted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution is exceedingly engrossed in tune with the "vision and mission of the institute" as are established by the following strategic commitments that have been kept by the college administration to be followed:

- Specific and up-to-date educational practices that are intended to develop the future generation.
- An Institution that facilitates educational success of students in an environment that values multiplicity and society.
- Partnership programmes with universities, colleges and industries.
- Highly successful alumni who contribute to the profession in the global society.
- Curriculum at the Undergraduate level that integrate global awareness, communication skills and team building.
- Applied and accountable resource management.
- Students are trained for interdisciplinary research and advanced problem-solving Leadership and service to meet society's needs.

Furthermore, the faculty members share and distribute administrative responsibilities among themselves and they are well-stratified. The core of this strategy is the constitution of different committees and whose conveners and members are sharing the administrative responsibilities, which ensures decentralized method of functioning. The Institute has well established committees who work towards overall development of the institution with special authority granted to them. The College Advisory Committee, advise the Principal of the college in routine matters which are of the utmost significance to the college. The institution also has a strong financial management system, and to support it, the college has a well-established purchasing committee. Other additional committees are always functioning in the areas for which they are established.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college administration believes in effective and visible decentralization managerial practices. The college Management takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee (CDC) and other allied committees. The Advisory committee and CDC discuss matters related to teaching and administrative matters and decisions taken at these levels are communicated and implemented. The College has established a well-structured mechanism to promote participative management in the both academic as well as administrative fields. The college advisory/development committees reach to the ideas about academic goals, organizational progression and better campus life collected, the information collected from all stakeholders to promote the efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction.

It is very important to mention that the merit is given due preference to the experience of senior faculty to be conveners of the committees. In the case where the senior's experience is required, in that case, the senior faculty member is chosen as the head/convener of the committee. The selection of the dean and staff secretary is done by voting where all staff members participate to make the choice. Non-teaching staff are a part of the decision-making process and decentralized system in various committees/activities of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development:

The University of Kashmir develops the curriculum through the meetings of Board of Studies. The teaching faculty from the affiliated colleges of Kashmir University suggests and recommends the curriculum keeping in view the present trends. The curriculum once approved is prescribed for the colleges.

Teaching and Learning:

As an addition to the regular class work, several college committees frequently organize a variety of invited lectures, guest lectures, invited talks, seminars, workshops, and skill-oriented programmes for students.

Examination and Evaluation:

As a University of Kashmir affiliate college, GDCSumbal abides by all examination-related rules and regulations as they are updated from time to time by the University of Kashmir.

Library, ICT and Physical Infrastructure/Instrumentation:

The college boasts a reputable library that runs 6 hours a day, six days a week, is fully automated, and is ICT equipped.

Human Resource Management:

The staff is sent by the J&K Higher Education Department depending upon the vacancies in the colleges. The department notifies through JK PSC & JK Service Selection Board of the need for both gazetted and non-gazetted employees for recruitment.

Industrial Interaction/Collaboration:

The college has established a Career/Placement cell that coordinates career counselling sessions and recruitment activities with various partners and businesses.

Admission of Students:

As part of its e-governance programme, the College established an ITSS centre in accordance with instructions from the affiliated institution. Students can easily contact the centre for

requirements and concerns relating to admission and exams.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of GDC Sumbal is efficient as is visible from the policies and administrative setup of the college. A hierarchical set up is established which clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage. The Institutional Management is designed in a scientific way with transparency to get the optimum results out of it. GDC Sumbal has been established in 2010. The appointment of the faculty and non-teaching staff is done through recruitment agencies J&K PSC and Service Selection board as per the indent of J&K Higher Education Department. The academic Arrangement staff is engaged by Directorate of Higher Education (J&K) periodically as per the workload of the college. All the service rules and procedures are followed as laid down in the J&K CSR. It has an administrative department at the top and the different committees established at the college level to monitor and achieving the vision and mission of the institution. It has an effective organizational structure which monitors and improves the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has provision of various welfare measures and welfare schemes for teaching staff, Non-Teaching staff and Students:

For Teaching staff

There is General Provident Fund (GP Fund) for the employees recruited before 2010, New Pension Scheme(NPS) for the employees recruited after 2010. There is also Group Medical Insurance for the employees. Medical and Maternity/Paternity leave benefits are also given to the employees as and when required. Proper Medical reimbursement is given to the employees under rules. There is Sports and Gymnasium Facility. There are Other welfare schemes and leaves as per financial code of J&K.

For Non-teaching staff

There is existing General Provident Fund (GP Fund) for the employees recruited before 2010, New Pension Scheme (NPS) for employees recruited after 2010, Group Medical Insurance, Special Study Leave as per rules. Non-teaching staff is encouraged to attend training programmes imparting and reinforcing their skill bank. There is periodic Revision of Salary to Local Fund Employees (LFEs). Financial Assistance is also given to local fund employees. Besides there are other welfare schemes and leaves as per financial code of J&K.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the J&K UT rules and the UGC Regulations for its teaching and non-teaching staff. The performance of each employee is assessed annually after completion of one year of service through APR. The objective is not only to objectively

evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. The salient features of the performance appraisal system are as follows:

1. Teaching Staff:

a) The performance of each faculty member is assessed according to the Annual performance Report. b) Promotions are based on the API score. c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment. d) The faculty members are informed well in advance of their due promotion. e) The placement cases are forwarded after proper scrutiny by the Coordinator IQAC and the Principal.

2. Non-Teaching Staff:

All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, Power of Drafting (where applicable), efficient organization of documents (in case of Ministerial Staff) and technical abilities (in case of workshop staff).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Department of Higher Education J&K is the main financing source for the college, providing funds for building development, maintenance, and staff wages. The college is a public institution. To get administrative approval and release money for

other uses, the institution approaches the department. The budget is occasionally provided in favour of the college when approval is given. The college also receives meagre funding from a variety of different programmes from other government, quasi-government, and private organizations, particularly from the affiliated university, University of Kashmir. A thorough audit is always performed to verify and authenticate the institution's financial and non-financial facts. The goal of the audit agencies is to evaluate how resources are used and not used in order to detect loss/fraud, misappropriation and embezzlement of cash released. It also validates the college's stock. The college undertakes a three-tier audit by the departments of Finance, Higher Education, and the Audit Wing of the Accountant General of Jammu and Kashmir. The Finance Committee, which is made up of members from the departments of Commerce, Economics, and Business Administration, also supports the college's internal audit committee, which has the responsibility of conducting internal audits on a regular basis and augmenting the audit mechanism.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution monitors the effective and efficient use of

available financial resources to support the teaching-learning process. GDC Sumbal is a government institution, a budget from the government and tuition fee is the main source of income. Along with these grants from various Government agencies are add-on resources for mobilization of funds. These funds are utilized for all recurring and non-recurring expenditure. The institution has a well-defined mechanism to monitor the effective utilization of available financial resources for the development of the infrastructure to augment academic needs. All the HOD'S and Conveners of various committees submit the budget requirements for the coming academic year. The advisory and the purchase committee prepares an annual budget estimate duly considering the proposals received and also the recommendations of the principal and management. All the major financial decisions are taken by the institute's purchase and advisory committee. Institute adheres to the utilization of budget approved for academic expenses and administrative expenses. After final approval of budget, the purchasing process is initiated by purchase committee which includes all head of departments and Principal of the college, accordingly the quotations are called and purchase orders are placed after final negotiations. All transactions have transparency through bills and vouchers. Respective HOD ensures that suitable equipment/machinery with the correct specification is purchased. The entire process of the procurement of the material is monitored by the purchase committee and principal. The financial audit is conducted by a chartered accountant for every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has well established Internal Quality Assurance Cell (IQAC) which has greatly contributed towards optimization and integration of modern methods of teaching and learning. The credibility of evaluation procedures, ensuring the adequacy, maintenance and proper allocation of support structure and services, sharing of research findings and networking with other institutions in J&K and across India. Internal Quality Assurance

Cell is directly responsible for the development of a quality culture in the institution.

The duties and responsibilities of IQAC include:

- Development of quality benchmarks/parameters for various academic and administrative activities of the institution.
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process carrying out periodic checks of course outcome attainment and action taken from each faculty.
- Monitor the action taken by departments on feedback response from students, parents and other stakeholders on quality-related institutional processes.
- Dissemination of information on various quality parameters of higher education.
- Organization of inter and intra-institutional workshops, seminars on quality-related themes and promotion of quality circles.
- Documentation of the various programmes/activities leading to quality improvement.
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- Development and maintenance of institutional database to maintain /enhance institutional quality.
- Development of Quality Culture in the institution.
- Preparation and submission of the Annual Quality Assurance Reports (AQAR).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

All the teaching learning process, structures & methodologies of operations and learning outcomes are reviewed at periodic intervals through IQAC set up as per norms. The exercise is done

to ensure the improvement in various academic activities of the college. The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college initiates measures for promotion of gender equity and gender sensitisation at curricular, co-curricular and campus

level. In this regard college has constituted various committees like Women's Development Cell and Grievance Redressal Cell and Anti-Sexual Harassment Cell.

In curricular measures/initiatives for gender parity, our college offers 'Gender Sensitisation' as a Skill Enhancement Course in BG 4th Semester across the streams to sensitise the students regarding various aspects of gender parity and equity. Besides, the college offers 'Women Empowerment' as Generic Elective Course to the students of BG 5th Semester in order to promote among the female students the sense of self worth, their ability to determine their own choices, & their right to influence social change for themselves & other stakeholders.

In co-curricular measures for promotion of gender equity, the college organized a number of programs & activities during the year. The NSS unit of GDC Sumbal, in collaboration with SAKSHI, a prominent NGO, organized a webinar on 'Stop Child Sexual Abuse & POSCO Act 2012' on 28th September, 2021. The Women Empowerment/Anti Sexual Harassment Cell conducted an awareness program on Safety of Women at Work Place on 8th November 2021. On 14th December, 2021 a seminar on the topic "Gender Sensitization" was organized by Women Grievances & Redressal Cell of the college. On the occasion of National Girl Child Day, the college organized a webinar on the theme "Importance of Girl Education in our Society" on 24th January, 2022.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The biodegradable and non-biodegradable waste generated in the college campus is collected separately and disposed off as per the established procedures.

Solid waste produced in the institution is disposed off with the help of services from Municipal Committee Sumbal. The liquid waste generated from the laboratories and washrooms is discharged into the soakage pits and septic tanks constructed in the campus. Significant amounts of biomedical waste, e-waste and hazardous chemical and radioactive waste are not generated in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	<p>C. Any 2 of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="89 555 547 629">File Description</th> <th data-bbox="547 555 1444 629">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="89 629 547 734">Geo tagged photos / videos of the facilities</td> <td data-bbox="547 629 1444 734" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="89 734 547 801">Any other relevant documents</td> <td data-bbox="547 734 1444 801" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	No File Uploaded	Any other relevant documents	No File Uploaded					
File Description	Documents										
Geo tagged photos / videos of the facilities	No File Uploaded										
Any other relevant documents	No File Uploaded										
<p>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</p>											
<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>D. Any 1 of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="89 1160 547 1234">File Description</th> <th data-bbox="547 1160 1444 1234">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="89 1234 547 1379">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="547 1234 1444 1379" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="89 1379 547 1480">Certification by the auditing agency</td> <td data-bbox="547 1379 1444 1480" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="89 1480 547 1581">Certificates of the awards received</td> <td data-bbox="547 1480 1444 1581" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="89 1581 547 1653">Any other relevant information</td> <td data-bbox="547 1581 1444 1653" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	No File Uploaded	
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Certification by the auditing agency	No File Uploaded										
Certificates of the awards received	No File Uploaded										
Any other relevant information	No File Uploaded										
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p>	<p>D. Any 1 of the above</p>										

**5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

GDC Sumbal aims at making its campus a microcosm of the country in terms of letting the various diversities flower & flourish & creating 'Unity in Diversity'. Different workshops, sports activities, cultural activities, debates and seminars are organized routinely in the college to promote harmony and tolerance towards each other.

In order to accommodate gender diversity, Our college initiates measures for promotion of gender equity and gender sensitization at curricular, co-curricular and campus level. In this regard college has constituted various committees like Women's Development Cell and Grievance Redressal Cell and Anti-Sexual Harassment Cell. Common room for the female students is also available in the college.

The socio-economic disparities are taken care of by providing financial aid annually to the needy and underprivileged students which is sourced from the Student Aid Fund (Local Fund) of the college. The college also helps the students in availing various scholarship schemes run by different departments of the government. Two full-fledged committees have been created for the purpose- Financial Aid Committee & Scholarship Committee. Remedial classes are also conducted for students coming from underprivileged backgrounds.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

GDC Sumbal is wedded to the goal of creating a human resource which should be an asset to the nation rather than a liability. With this purpose, regular programs are organised with the aim of inculcating duty consciousness in the staff & students of the college.

Every year Republic Day & Independence Day are celebrated on 26th January & 15th August, respectively, in the college with all enthusiasm.

GDC Sumbal, in collaboration with Smarth Elder Care organized a one day webinar titled "National Helpline for Senior Citizens" on 2nd July 2021. An online workshop on the theme "Swachta Action Plan" was organized by the college, in collaboration with MGNCRE, Ministry of Education, Govt. of India, to carry forward Gandhiji's Swachta mission, on 27th September 2021. On the occasion of Gandhi Jayanti, the college organized a special lecture on the theme "Life, Philosophy & Teachings of Mahatma Gandhi" on 5th October 2021. The Rashtriya Ekta Divas was celebrated by GDC Sumbal on 31st October 2021. The college in collaboration with District Legal Services, Bandipora, commemorated the Constitution Day on 26th November 2021. A program on Drug Demand Reduction under NAPDDR was held in the college in collaboration with District Social Welfare Department, Bandipora on 22nd December 2021. A webinar was organized by GDC Sumbal on the occasion of voters' day on 25th January 2022.

Courses on the constitution of India have been integrated into the curriculum of the college wherever feasible.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded
7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above
File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded
7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals	
<p>World No Tobacco Day was celebrated on 31st May, 2021. On this day the NSS volunteers of college conducted an online campaign on the theme "Committed to Quit" and pledged to say "No to Tobacco but Yes to Life".</p> <p>World Environment Day was celebrated online on 5th June, 2021. On this occasion, college organized an online inter-college poster competition on the theme "Ecosystem Restoration: A Service to Mankind". A good number of students from various colleges of UT of J&K participated in this competition. .</p>	

College celebrated the International Yoga Day on 21st June, 2021, but due to prevailing Pandemic the day was commemorated in the form of an online essay competition on the theme "Yoga for Wellbeing".

GDC Sumbal celebrated Rashtriya Ekta Diwas (National Unity Day) on 31st September, 2021 under the patronage of principal Prof. (Dr.) Mohammad Shafi Khan.

Constitution Day was celebrated by the college in collaboration with District Legal Services Authority Bandipora and Tehsil Legal Services Committee Sumbal on 26th November, 2021.

College celebrated National Youth Day on 12-01-2022. A webinar was organized by the Debates & Seminars Committee and NSS Unit of the college.

National Voters Day was celebrated by the college on 25th January, 2022.

GDC Sumbal celebrated International Women's Day on 8th March, 2022. On this occasion the college organized one day training Programme of Self Defense for the female students in the Indoor Stadium of the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - I

Title of the Practice: Automation of Library

The college has done complete automation of the library. The routine library operations including cataloguing and circulation

has been fully automated using Software for University Libraries 2.0 (SOUL 2.0). One of the modules in the said software package is OPAC (Online Public Access Catalogue) whereby a user can access a desired book with much ease and convenience. Automation of library is an important step towards the development of an efficient library services that provide better access to online knowledge resources to the students and the faculty to keep them updated and abreast with the latest research and technology.

Best Practice - II

Title of the Practice: Use of Smart Boards/ Interactive Panels

The institution installed versatile teaching learning tools in the form of 10 Smart boards/ Interactive panels including 5 Interactive Panels of Hyundai and 5 Interactive Panels of Globus in the lecture halls with Infrared Optical Touch Technology, LCD display and Wi-Fi connectivity. The use of interactive panels by the faculty improved the learning experience as they facilitate teachers and students to learn collaboratively, share files, access online resources and use educational software.

Best Practice - III

Title of the Practice: Carpooling by Faculty

Majority of the teaching faculty of the college adopt carpooling. Faculty members hailing from adjoining areas and destinations carpool together. Carpooling saves travel expenses and time, reduces stress of driving, prolongs the life of your car, reduces traffic and saves environment.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Gender equity and Gender sensitization within the campus are inseparable to the vision of GDC Sumbal. The mission of respecting & upholding the expression of gender equality & fighting gender stereotypes is sought to be achieved at the

curricular, co-curricular & campus levels.

In curricular initiatives, the Sociology Department of our college offers 'Gender Sensitization' as a Skill Enhancement Course in BG 4th semester across all the streams to sensitize the students in relation to the issues of gender empowerment. The Department of Social Work offers the course of 'Women Empowerment' as Generic Elective to the students in order to promote women's sense of self-worth, their ability to determine their own choices, & their right to influence social change for themselves & other stakeholders.

The academic efforts towards gender parity are supplemented by co-curricular activities of various committees like Women's Development/ Grievance Redressal/Anti-Sexual Harassment Cell. Self Defense camp, celebration of Girl child day, seminar on gender & competitions like Mehendi designing are constituent elements of the annual calendar of activities of the college. Further, the female students equally participate in the activities of the NSS.

Lastly, but most importantly, there is a sound grievance redressal mechanism in place in the college & any complaint of sexual harassment is thoroughly investigated & effectively handled by the Anti Sexual Harassment Cell. Gender parity & sensitization are ingrained in the ethos of our college.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. The college plans to establish a botanical garden in the campus.
2. To offer Food Processing and Web Developer as Skill Enhancement Courses from NSQF Basket to students under NEP 2020.
3. To make the campus more green and eco-friendly.
4. To work to improve its existing infrastructure.
5. To conduct various gender equity promotion programmes.
6. To conduct environmental consciousness and sustainability programmes.
7. To strengthen co-curricular and extra-curricular

activities.

8. To sign MoUs with industry partners.