



Office of the Principal  
**Govt. Degree College, Sumbal**  
Sonawari Bandipora, Kashmir – 193501

**NOTICE INVITING EXPRESSION OF INTEREST**

**E-NIT NO: GDC/SUM/26/ENIT/919**

**Date: 11/09/2026**

Principal Government Degree College Sumbal Sonawari, Bandipora invites online Expression of Interest (EOI) from registered Members of Federation of Publishers and Book Sellers Association of India for the “Procurement of Books/References” in Government Degree College Sumbal Sonawari, Bandipora, for Financial year 2026-27 as per the details given in the EOI documents (EOI Form, Terms & Conditions of EOI Notice). The EOI documents consisting of qualifying information, eligibility criteria, and detailed terms and conditions of contract can be seen/downloaded from the website [www.jktenders.gov.in](http://www.jktenders.gov.in) and [www.gdcsumbal.edu.in](http://www.gdcsumbal.edu.in) as per schedule of dates given below:

|    |                                         |                   |
|----|-----------------------------------------|-------------------|
| 1. | Date of issue of EOI Notice             | <b>16/09/2026</b> |
| 2. | Period of downloading of EOI documents: | <b>16/09/2026</b> |
| 3. | EOI Bid Submission start date           | <b>16/09/2026</b> |
| 4. | EOI Bid Submission end date             | <b>30/09/2026</b> |
| 5. | Date of opening of EOI Bid online       | <b>03/10/2026</b> |

Sd/-

Principal,

Government Degree College Sumbal Sonawari, Bandipora

Copy to:

1. Commissioner/Secretary to Government Higher Education Department, Civil Secretariat, J&K Srinagar for information please.
2. FA/CAO, Higher Education Department, Civil Secretariat, J&K Srinagar for information please.
3. Joint Director, Information Department for information and with the request to publish the tender at least in three leading newspapers of National level and UT level for wider publicity and send the copy for confirmation.
4. Librarian Government Degree College Sumbal Sonawari, Bandipora
5. Office File.



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**EOI DOCUMENT AND TECHNICAL SPECIFICATIONS**

- 1. Particulars of Work:** Expression of Interest invited for Empanelment of Booksellers/Vendors/Publishers for supply of Books/ Periodicals/ Journals to the college for the session 2026-27.
- 2. EOI invited by:** Government Degree College Sumbal Sonawari, Bandipora
- 3. Earnest Money Deposit:** The intending firms will have to upload copy of security Deposit in the shape of Call Deposit Receipt valid at call or FDR from any Nationalized Bank/UT Owned banks for an amount of Rs. 10,000/= (Rs.TenThousand only) for both MSE and Non-MSE firms, Pledged to the Principal, Government Degree College Sumbal Sonawari, Bandipora with the EOI offer. However, the successful supplier(s) (with highest discount rate) would have to deposit the document of Earnest Money Deposit (EMD) in original, in the office of the Principal Government Degree College Sumbal Sonawari, Bandipora before allotment of purchase order. The Security Deposit of successful supplier(s) will be kept as security money, for due performance of the agreed contract/performance during the contract period and no interest shall be payable by the institute on the EMD deposited by the supplier.
- 4. EOI Fee:** The EOI fee has been fixed as Rs.200/-to be deposited in J&K UT Government Treasury Under Head -Other Receipt, Higher Education, which must clearly indicate the name of the firm (depositor), EOI No. and on whose behalf (Principal, Government Degree College Sumbal Sonawari, Bandipora) money is paid. Scanned copy of the e-challan or Treasury challan/receipt be uploaded with the offer. *Offers without stipulated tender fee shall be rejected.*
- 5. Documents to be uploaded:** Scanned copies of below mentioned documents shall be uploaded in My Document area for bidders.

| S.No.                                                                                      | Documents                                                                                                          |
|--------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| 1.                                                                                         | Scanned copy of Registration certificate with J&K State Govt./Central Govt./Govt.University.(Updated)              |
| 2.                                                                                         | Latest “Sales Tax/VAT Clearance Certificate” issued by competent authority.                                        |
| 3.                                                                                         | Scanned copy of EOI document Fee and Security Deposit.                                                             |
| 4.                                                                                         | Scanned copy of PAN Card/ AADHAR CARD                                                                              |
| 5.                                                                                         | Certificate of member of the “Federation of Publishers & Book Sellers Association of India”.                       |
| 6.                                                                                         | Turn over certificate duly authenticated by the chartered accountant (Self attested )                              |
| 7.                                                                                         | Copy of latest Income tax return with balance sheet duly authenticated by the chartered accountant (self attested) |
| 8.                                                                                         | Copy of ITR for year 2025 -26 duly authenticated by the chartered accountant. (Self attested)                      |
| 9.                                                                                         | BOQ (to be uploaded in electronic format only)                                                                     |
| 10.                                                                                        | Scanned Copy of an affidavit on Rs.50/-stamp paper                                                                 |
| The documents/catalogues etc. enclosed with the Tender are genuine and are not tampered or |                                                                                                                    |



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|    |                                                                                                                                                                                                                                              |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | country and there is no vigilance/ any other investigating agency, case pending against the firm/supplier.<br>● If anything found wrong at any stage against the firm, i/we shall be responsible and deem to any legal action against me/us. |
| 11 | Satisfactory work certificate from the institutions served. (Minimum 3, Maximum 5) (preferably for FY 2023, 2024-25 and 2025-26).*                                                                                                           |
|    |                                                                                                                                                                                                                                              |

\*S.no 11 and 12 are not applicable for the firms applying for first time.

**6. Discount :** The suppliers will quote the discount rates under these two categories:

Minimum discount on paper back: 15%

Minimum discount on Hard Back: 30%

The supplier shall quote not less than the minimum percentage as mentioned above.

| S.no | Category   | Discount percentage | Condition                                        |
|------|------------|---------------------|--------------------------------------------------|
| 1    | Paper back |                     | -                                                |
| 2    | Hard Back  |                     | Subject to non availability of Paperback edition |

**Note:** Only Paper Back (PB) books shall be supplied, However, if books from a particular subject are not available in PB format, HB format will be accepted once the supplier submits the formal communication ( from the publishers end on proper letter head of the publishing house) regarding unavailability of the PB format. If the supplier will still supply the HB edition, the same will be accepted on paperback rates.

**7. Bid Validity:** 90 days from the date of opening the bid.

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**General Terms and Conditions.**

1. The period of empanelment will be for the financial year 2026-27.
2. All the books shall carry a discount as per the agreed terms. Discount percentage shall be indicated both in figures as well in words.
3. Firm(s) should agree to supply all the books in all the subjects and languages taught in the college.
4. The college will provide opportunity to all the empanelled vendor/s to supply the books. In case any firm fails to supply the books within the stipulated time, the firm shall cease the opportunity to get another supply order. The College may empanel more than one Supplier and shall be free to purchase books through any one or more of them at the quoted/agreed/highest discount.
5. The college reserves the right not to empanel any supplier/ distributor/ publisher/vendor.
6. The supplier should be a certified member of Federation of Publishers & Book Sellers Association of India
7. No Supplier/ distributor/ publisher shall have the sole right to supply books/ publications. Notwithstanding the discount rates so decided, the College shall have the right to procure books/ publications at a higher rate(s) of discount. The College shall have the right to procure books directly from other suppliers/ distributors/ publishers on the terms and conditions decided by the Library Committee.
8. The College Principal's decision in all the matters of procurement of books shall be final and binding on all concerned.
9. The empanelment will be terminated/dropped/black-listed of registered firm and The Security deposit shall stand forfeited without any further notice to the tenderer, if
  - a) The vendor fails to deliver the 90% of the supply order (in terms of number of titles) during the year.
  - b) The tenderer indulges in any undesirable practice or malpractice. If the vendor provides any wrong or distorted information to the library.
  - c) The tenderer does not convey his written acceptance within the specified time period.
  - d) The progress/ completion of work is unsatisfactory.
10. Vendors are bound to supply the books (Indian within 15 days & Foreign within 25 days from the issuance of the supply order.



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within one week to the Institutelibrary.

12. Foreign publications, if available at special Indian/Asian price must be supplied at Indian/Asian price. The suppliers shall not supply any book for which an Indian/Asian edition is available.
13. Only Goods Office Committee conversion rates should be followed for foreignbooks.
14. That only the latest editions of the books should be supplied to the college, unless orderedotherwise.

That only paperback books shall be provided instead of hardbound. However, if books from a particular subject are not available in PB format, HB format will be accepted once the supplier submits formal communication( from the publishers end on proper letter head of the publishing house) regarding unavailability of PB format. If the supplier will still supply the HB edition, the same will be accepted on paperback rates.

15. The vendor will have to give the following certificate on the bills: -
  - a) In case of foreign edition, a certificate would be required stating that “Indian reprint/edition is not published”.
  - b) When low price editions/paperback edition are not supplied a certificate would be required stating that “No low-price editions/paperback edition for the books [mentioned at S. No. --, --, 1] areavailable.”
16. All orders shall be FORcollege.
17. The books should be consigned to GOVERNMENT DEGREE COLLEGE SUMBAL SONAWARI, BANDIPORA. PIN:193501, by Speed Post Parcel/Registered Parcel/Courier/in-Person.
18. Intimation relating to the mode of dispatch should be e-mailed to [gdcsumbal.library@gmail.com](mailto:gdcsumbal.library@gmail.com).Original dispatch documents are forwarded to the College by RegisteredPost/Person.
19. The costs of packing/ freight/ loading/ unloading etc. at the ends are inclusive and shall be borne by the supplier.
20. The prices should be correctly charged in accordance with publishers imprinted/ distributor’s catalogue. The books of which prices are defaced, erased or changed with pasting of printed labels will not beentertained.
21. That the bills in triplicate should be raised in the name of **Principal Government Degree College Sumbal Sonawari, Bandipora Kashmir**, mentioning the order number and date, giving ISBN (if



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However, deviations, if any, would be mentioned separately in the supply order/requisition list, keeping in view the student need.

23. If a book supplied is a defective one or not as per order, it will be returned at supplier's cost.
24. No interest would be payable on amount paid by the subscription agent to the publisher of a journal on account of delay in payment by the institute.
25. The certificate on the body of all invoices should be provided "Certified that prices are according to the contract entered between the Suppliers and College".
26. The supply order shall be furnished as per the funds position in the college.
27. The price proof for all the books, except for the books with printed price, must be enclosed along with the bill in support of prices charged. Book suppliers have to attach documentary evidence i.e. a copy of original publisher's invoice duly signed by them/ prices mentioned on their websites for the price(s) proof in case of foreign/Indian publications where price of the book(s) is not printed. No other documents such as copy of Books in Print, website price, printed Catalogues price list, price proof issued by the local book suppliers or distributors will be entertained.
28. Price Fall Clause: The offer of the rates by the publishers/suppliers will be subject to the price fall clause that is if any item is offered by the supplier on lower rates to some other organization, he shall forthwith notify such reduction or sale immediately to the Principal, Government Degree College Sumbal Sonawari, Bandipora Srinagar and such reduction will automatically be applicable to the college.
29. Force majeure: Any failure of omission or commission to carry out the provisions of the contract by the supplier shall not give rise to any claim by either of the party to contract, if such failure of omission or commission arises from an act of God, which shall include all acts of natural calamities such as fire, flood, earthquake, , hurricane or any pestilence or from civil strikes, compliance with any statute and /or regulation of the government, lockouts and strikes, riots, embargo or from any political or other reasons beyond the supplier's own control including war (whether declared or not ) civil war or state or insurrection, provided that notice or the occurrence of any event by either party to the other shall be given within two weeks from the date of occurrence of such an event which could be attributed to Force majeure conditions.
30. The college reserves the right to select or reject any book without assigning any reason and the costly and very expensive titles shall invariably be obtained on competitive rates.



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32. The College reserves the right to change or modify or amend or substitute any clause(s) in the "Terms and Conditions", if required, at anytime.
33. The College will convene a meeting with the empanelled suppliers before issuing of formal supply orders. It is mandatory for the member representatives of the firms to attend the meeting.
34. In case of any dispute, the same shall be resolved initially by the mutual parties within a period of two months. In case of failure to resolve a dispute mutually, it will be subject to jurisdiction of Bandipora court only.

**GOVERNMENT      DEGREE      COLLEGE      SUMBAL      SONAWARI,  
BANDIPORA**

**PROFORMA FOR SUPPLY OF BOOKS**

1. Name (Block Letters):
2. Name of the Firm:
3. PAN Number (Attach acopy):
4. TAN Number (Attach acopy):
5. GSTN Number (Attach acopy):
6. Annual turnover of the firm for the last 03 consecutive years with documentary evidence:
7. Address:
8. Phone Number:
9. Alternate Phone Number:
10. Residence Phone Number:
11. Email (official and personal):
12. Details of Collaboration / Distributorship Agency of outstation & Foreign Publishers:
13. Current membership No. (DSBPA/FIPBA/National/ State level Associations) (mention membership numbers with documentary proof):
14. Important Subject areas:
15. Languages you are dealing with:



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**Declarations: (on letterhead of the firm)**

I/We----- (names of partners/proprietors or share-holders) do hereby declare that the entries made in this application form are true to the best of our knowledge.

- That I/we, am/are not blacklisted by any Institution/Organization throughout India and abroad (Copy attached)
- Any change in the above information shall be intimated immediately.
- I/We have carefully read the terms and conditions for registration and supply of books to the College and agree to supply books on the term and conditions prescribed by the College.

Dated:

Authorized