YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT DEGREE COLLEGE SUMBAL
• Name of the Head of the institution	Prof. (Dr.) Shabeena Iqbal Shawl
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01954230208
• Mobile No:	9419058989
• State/UT	Jammu and Kashmir

• Pin Code	**193501**	
2.Institutional status		
• Affiliated / Constitution Colleges	**Affiliated college**	
• Type of Institution	**Co-education**	
• Location	**Rural**	
• Financial Status	**UGC 2f and 12(B)**	
• Name of the Affiliating University	**University of Kashmir**	
• Name of the IQAC Coordinator	**Dr. Mohd Rafiq Beigh**	
• Phone No.	**01954230208**	
• Alternate phone No.	**01954230208**	
• IQAC e-mail address	**iqac@gdcsumbal.edu.in**	
• Alternate e-mail address	**mrafiqueb@gmail.com**	
3.Website address (Web link of the AQAR (Previous Academic Year)	**https://gdcsumbal.edu.in/iqac/aqar_22_23/2021-22_aqar_report.pdf**	
4.Whether Academic Calendar prepared during the year?	**Yes**	

• if yes, whether it is uploaded in the Institutional website Web link:	https://gdcsumbal.edu.in/iqac/aqar_22_23/academic_calendar_2022_23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.7	2019	20/05/2019	19/05/2024

6.Date of Establishment of IQAC	10/04/2018

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department	Revenue	Finance Department Govt of J&K	2022-23 (12 months)	50345000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	**View File**
9.No. of IQAC meetings held during the year	3
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Implementation of various e-Governance initiatives introduced during the year by Higher education department.

Training of various stakeholders for the successful execution and implementation of e-Governance initiatives introduced during the year.

Admissions 2022 made as per NEP 2020.

Establishment of Institutional Innovation Counsil (IIC) of the college.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Implementation of NEP 2020	Achieved Successfully
Implementation of various e-governance initiatives launched by the government.	Achieved Successfully
Creation of research profiles for faculty members of the college.	Achieved Successfully
Counselling and Guidance of the students desirous of taking admission in the college as per NEP2020	Achieved successfully

13. Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)

College Advisory Commiittee	22/12/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	25/04/2023

15. Multidisciplinary / interdisciplinary

The College offers a number of Multidisciplinary Courses from 1st to 3rd Semester Under NEP-2020. Every student opts for one of these courses, different from the Major & Minor subjects, in each of the first three semesters subject to availability in the college. The college encouraged selection of these courses across the disciplines and streams.

16. Academic bank of credits (ABC):

NEP 2020 shows a tight but light regulation with Holistic and Multidisciplinary Education, more emphasis on NSQF based skill courses, expansion of open and distance learning to increase GER and Four year Integrated stage specific, subject specific Bachelor of Education. Important feature of NEP2020 is creation of Academic Bank of Credits wherein student has the freedom of attaining 50% credits from parent college and 50% credits either from different college or same colleges or 40% credits through online mode (MOOCS, SWAYAM etc.)

Implementation of NEP2020 from the AY 2022 in HEIs of UT of Jammu and Kashmir has opened a vast gateway to education vis-a-vis innovation, skill enhancement, multidisciplinary domains etc. It provides freedom to students in choosing their career both in terms of subjects as well as duration of course. Multiple exit and entry system during graduation, creation of Academic Bank of Credits, earning some of credits through online mode makes the whole policy student friendly.

17. Skill development:

In accordance with the aims and objectives of the National Education Policy 2020, and in accordance with the provisions of affiliating university, the college offers several Skill Enhancement Courses under the categories of National Skills Qualification Framework (NSQF) SECs and Non-NSQF SECs. National Skills Qualification Framework (NSQF) was approved by the Cabinet Committee on Skill Development in its meeting held on 19th December, 2013.

The college organized a number of add-on skill courses for the benefit of its student community such as Basic Computer Course, *Tilla* Training Course, 15 days Mehdi designing Course, English

Communication skill course. Under the directions of Ministry of Education and AICTE, the college has established a full-time Institution's Innovation Council (IIC) which follows a semester-wise calendar. Guidance and help is provided to students with regard to entrepreneurship, startups and patent filing. Guest lectures, seminars and other relevant programs, both in online and offline modes are organized.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college IQAC facilitates the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process carrying out periodic checks of course outcome attainment and action taken from each faculty. Our institute has a full-fledged official website through which the students are updated regularly. The institution has provided the links of Programme and course outcomes on the website and same is being shared in the social media groups and handles of the students. The Academic Monitoring Committee of the college makes sure that all the prescribed learning outcomes are attained during the course of the session. Objectives are attained by way of conducting internal
and external examination in the institution. Science departments conduct practicals regularly and during these practical sessions and examinations the departments make sure that students are able to attain minimum learning levels expected from a student at a particular stage. External examinations are conducted by the University of Kashmir.

20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	236

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	2618

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	NA

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	875

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	49

File Description	Documents
Data Template	No File Uploaded

3.2 Number of Sanctioned posts during the year	30

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	20
4.2 Total expenditure excluding salary during the year (INR in lakhs)	28.58
4.3 Total number of computers on campus for academic purposes	40

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In the nascent chronicles of GDC Sumbal, though a fledgling institution, its foray into the academic and co-curricular realms bears the imprints of assiduous endeavors. This success is the offspring of meticulous strategizing orchestrated under the aegis of our sagacious Principal, and it finds fruition through the indefatigable efforts of our diligent faculty and ancillary forces.

At the dawn of each academic sojourn, the IQAC unfurls the annual academic calendar —a harmonious amalgamation of plans and actions. The commencement heralds a convocation of minds, as the Principal orchestrates a staff meeting, shaping pivotal decisions for the seamless curriculum implementation.

Assorted college committees, donned with distinct responsibilities, engage in the curriculum's choreography. Departmental heads are entrusted with the sacred charge of refining classroom discourse, maintaining academic archives, and ensuring students' presence, all geared towards a

result-oriented pedagogical saga. Action plans, intricately woven, embrace counseling for aspirants, crafting institutional timetables, and summoning the IQAC for monthly rendezvous to scrutinize the academic calendar of curricular and extracurricular exploits.

In the pedagogical tapestry, a vivacious interplay unfolds—teachers and students find a stage for debates, discussions, and seminars, employing the venerable chalk and talk methods. ICT-enabled teaching methodologies and scientific pedagogical approaches are wielded deftly in this academic ballet.

To nurture and refine the students, diverse platforms beckon, unveiling their talents through the canvases of social media, the college magazine, newsletters, and the venerable print media—a grand tapestry where achievements find their echo in the corridors of academia.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://gdcsumbal.edu.in/iqac/aqar_22_23/academic_calendar_2022_23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In the pursuit of our meticulously articulated goals, the institution, post winter sojourn, promptly formulates an academic calendar that is not just a mere itinerary but a sacred manifesto. This calendrical oracle delineates the institution's roadmap for the entire academic odyssey, encompassing the realms of curriculum, co-curricular escapades, and the avant-garde terrains of extra-curricular forays.

Within the temporal confines of this academic almanac, the pedagogic ballet unfolds, examinations pirouette through their evaluation process, sporting arenas witness their chronicles, and the amphitheater of intellect resonates with the symphony of debates, seminars, and literary colloquiums. Subject tours, picnics, and the obligatory sojourns to industries and other hallowed sites transpire for the students' enrichment. The grand tapestry further weaves in NSS programs, athletic tournaments, and immersive encounters, all orchestrated in harmony with this hallowed chronicle.

In this meticulously choreographed ballet, the institution traverses the annual academic journey with a precision akin to a well-rehearsed orchestra. A parchment of this scholarly magnum opus, our academic calendar, graciously adorns this AQAR for your discerning perusal.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://gdcsumbal.edu.in/iqac/aqar_22_23/academic_calendar_2022_23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
4	

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

110

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

110

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution prioritizes a comprehensive approach to education by seamlessly integrating crosscutting issues. We embed professional ethics, gender perspectives, human values, and environmental sustainability across our Science, Humanities, Commerce, and Computer programs. Our curriculum reflects a commitment to fostering well-rounded professionals attuned to ethical considerations and societal needs.

To exemplify a) Human Values: Human values are covered in the curriculum of History, Political Science, English, Economics and B.Com program. b) Environmental Issues: Environmental studies is an ability enhancement compulsory course taught at B.A, B.Sc, level and various environmental issues are included in its syllabi. Many environment related issues are also included in the

syllabi of Physics, Geography, English, History, Sociology, Chemistry, Commerce (Corporate social responsibility, green marketing). c) Gender Issues: The issue of gender equality is best portrayed in poetry, novels and drama. d) Professional Ethics: In commerce and management, business ethics are inculcated with the topics like entrepreneurship, Business Communication and business environment. Apart from these the program structure offered by the college focuses on values such as gender quality, environmental and social sustainability and ethical principles rooted in constitutional rights and responsibilities. The institution also actively organizes extracurricular activities to educate students about the fundamental importance of these values. The curriculum includes the following courses that are directly related to promoting and instilling these values.

1. Human Resource Management (Commerce)

2. Gender Sensitization (Sociology)

3. Developing Emotional Competence (Psychology)

4. Environmental Studies (EVS)

5. Disaster Management (EVS)

6. Early Childhood Care (Education)

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**View File**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	**No File Uploaded**

Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

26

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents

Upload any additional information	**View File**
URL for feedback report	**https://gdcsumbal.edu.in/iqac/aqar_22_23/CollegeFeedbackbyTeachersStudents2022.pdf**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1700

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**View File**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

243

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	**View File**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1. Assessment:

The institution begins by assessing the learning levels of all students. This assessment can be done through various means, such as standardized tests, teacher evaluations, and observations. The goal is to understand each student's strengths, weaknesses, and learning needs.

2. Identification:

- Advanced Learners Students who demonstrate above-average proficiency in a subject or show a capacity for accelerated learning are identified as advanced learners.

- Slow Learners Students who struggle to grasp certain concepts or have learning difficulties are identified as slow learners.

3. Special Programs

- For Advanced Learners Special programs are designed to challenge and engage advanced learners further. These programs might include advanced coursework, enrichment activities, independent study projects, or participation in honors or gifted education programs.

- For Slow Learners Special programs are tailored to provide additional support and intervention to help slow learners catch up with their peers. These programs may involve small-group instruction, personalized learning plans, tutoring, or additional resources like educational technology.

4. Individualized Learning Plans (ILPs)

- Both advanced and slow learners can benefit from Individualized Learning Plans (ILPs). These plans are customized to address the specific needs and goals of each student. ILPs outline the strategies, resources, and interventions that will be used to support the student's learning journey.

5. Regular Assessment and Adjustments

- Assessment is an ongoing process. Institutions regularly monitor the progress of both advanced and slow learners to ensure that the special programs are effective. Adjustments to teaching strategies and materials are made as needed.

File Description	Documents
Link for additional Information	Nil

Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2618	49

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Experiential Learning

- Experiential learning is a hands-on, learning-by-doing approach. It emphasizes direct experiences and active engagement. Students learn through activities, experiments, simulations, and real-world applications.

- Examples: Field trips, internships, group projects, case studies, and role-playing exercises.

- Participative learning is a method that encourages active involvement and collaboration among students. It shifts the role of the teacher from the "sage on the stage" to the "guide on the side."

- Examples: Group discussions, debates, peer teaching, collaborative projects, and classroom debates.

3. Problem-Solving Methodologies

- Problem-solving methodologies emphasize the development of critical thinking and analytical skills. Students are presented with real or simulated problems and guided to find solutions.

- Examples: Case-based learning, the scientific method, and design thinking.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Post COVID-19 pandemic the faculty in the institution have been using the ICT at a very high level. The college is on the path to conduct its work paperless as much as possible. The teachers are using ICT tools like Smart boards, Laptops and projectors. The college has the distinction of having all classrooms equipped with smartboards with round-the-clock internet facilities. IT tools like google classrooms and WhatsApp are being used to communicate with students. There are many teachers who are operating their own YouTube channels which according to the students are highly beneficial.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://gdcsumbal.edu.in/WebLearning.aspx

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**View File**
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

37

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	**View File**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

251

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**View File**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is affiliated with university of Kashmir. The university has designed the syllabus in such a way that each paper has 33% internals in each subject. The college has its own coordinator examination who is looking into the internal as well as supervising external examinations. The mode of internal examination consists of different sub-categories like Assignment submissions, presentations on specific topics and viva voce for social science stream. As far as the science stream is concerned practical's form the important component of the internals examination. There is a transparent mechanism for the smooth conduct of internals in the college and students are informed via the college official website and the different WhatsApp groups.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Thecollege has a full-fledged grievances redressal cell which apart from looking into the general grievances also investigates the specific examination related grievances. In case the students have any issues he/she approaches the examination wing of grievances cell and the college works on the representation of the student in transparent and legal way.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Through different orientations programs the teachers as well as the students are oriented to the programme outcomes and course outcomes of the programs offered by the institution. Moreover, teachers take keen interest not only updating themselves of the course outcomes but at the same time they make sure that students continue to remain aware about programs outcomes of the different courses.

File Description	Documents

Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	**View File**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Government Degree College Sumbal attempts to achieve all the laid down program and course outcomes. Different ways like submissions of assignments, Presentations by students, field work in different subjects. Furthermore, students learned outcomes are achieved by Criterion-referenced test which are pre-determined by the University of Kashmir. Moreover, practicals in science subjects are helping achieve the learning outcomes of the programs in science subjects.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

200

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**View File**
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gdcsumbal.edu.in/iqac/aqar_22_23/Feedbak2022.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	**View File**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**View File**
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

32

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**View File**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**View File**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**View File**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College carried out several programs of diverse nature to foster academic growth and the holistic development of its clientele. Besides, several extension and outreach programs have also

been conducted to address significant societal challenges. NSS volunteers at the College have been frontrunners in lending a helping hand to some underprivileged sections of society. Under the banner of "SWACHTA PAKHWADA" several cleanliness drives were carried out in some villages adopted by the college. Awareness programs were also conducted in the peripheral areas regarding the menace of drug addiction and the preservation of water bodies.Moreover, the younger generation in the areas was given lessons by experts from the college about moral values and the preservation of the rich legacy of our ancestors, culture, heritage, customs, and rituals. Blood donation camps were also organized by NSS, the Red Ribbon Club of the College, in collaboration with the nearby hospitals to save the precious lives of patients who found it difficult to arrange the pints of blood during an emergency. The College seminar and debate committee conducted seminars in some economically backward areas to help the community improve their standards of living by developing better know-how of various common diseases and preventive measures. The career counseling committee ofCollege organized collaborative events to create employment opportunities for students and skilled youth of the area. Some programs were also conducted by the committee to inform students and youth in the area about various scholarship schemes initiated by the government.

File Description	Documents
Paste link for additional information	**https://gdcsumbal.edu.in/uploads/resources/newsletter202122.pdf**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**View File**
e-copy of the award letters	**View File**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration

with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non-Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

120

File Description	Documents
Reports of the event organized	**View File**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**View File**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14541

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**View File**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

8

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**

Details of linkages with institutions/industries for internship (Data Template)	**View File**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**View File**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Physical Facilities: The College has a three-Storey main building with 18 classrooms each having a capacity to accomodate around 100 students at a time for routine classwork; 12 laboratories for lab-bearing subjects with all the basic facilities and necessary equipment; 2 Museums, 2 smart classrooms and a well-established library. 12 rooms having all the facilities to run the college administration effectively are also housed in the main building. There is a two storeyed mini block as well, with 8 rooms of varying dimensions which also can provide accomodation facilitiy for the staff. The washroom facility is sufficient & separate for girls, boys and staff. There is a fully furnished principal's chamber besides two separate staff rooms. The college has an Indoor Stadium used for multipurpose activities besides Indoor games. In addition to this, there are six big prefabricated huts which are established as classrooms as well as separate Gym Centres for boys & girls. A newly constructed Canteen block adds to the amenities for the students & staff.

There are separate restrooms for male and female students, besides a dispensary for immediate medical aid in case of any exigency. There is a chowkidaar hut also with all the facilities available.

Library & learning Resources: The College has a big library housed in the main building with approximately twelve thousand five hundred books. In addition to books, the library is beset with a Browsing centre and an active internet connection to access various online resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has excellent sports and cultural program related facilities available. The sports facilities include both indoor and outdoor components. The indoor facilities include a spacious Indoor Sports Stadium with an area of 3500 Sq. feet established in 2015 and functional from 2016. The Indoor Stadium is utilized for Table Tennis, Badminton, Acrobatics, and other indoor games. The outdoor sports are facilitated by spacious play-fields forgames like football, volleyball, cricket, badminton, basket balland traditional games like Kho-Kho, kabaddi etc. The college has two separate state of the art gymnastic centres for boys and girls established in 2015 with an area of 600 Sq. feet each. As far as the cultural programs are concerned, the college has a well-equipped Music Department with good collection of Musical Instruments. The college organizes different types of Cultura lProgrammes throughout the session. The programs include Mushairas, Skits, One-act Plays, Music Concerts, Yoga cum meditation training sessions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

20

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gdcsumbal.edu.in/iqac/aqar_20_21/class_rooms.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

59.22

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated since the academic year 2018-2019, with Software for University Libraries i.e. SOUL 2.0 software developed by INFLIBNET, Ahmedabad. Full version of the software has been purchased by the Library at an approx. cost of Rs. 150000/- including Barcode labels and BOPP over laminate.

Nature of Automation: Fully Automated

Version: 3.0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

5.168

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

80

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT infrastructure of college was improved by procurement of devices and machinery forclassrooms, laboratories, and equipment that facilitate better instruction, improve student outcomes, and result in effective teaching-learning process.Keeping pace with the technological developments especially in Information Technology, the institution tried to make its best out of these technological advancements as could be possible in adherence to Govt. rules thereof. Accordingly necessary upgradation in the IT infrastructure of the institution was affected by establishing the Information Technology facilitating equipment for example Interactive Flat Panel Displays (IFPD), Smartboards, Ultra Short Throw projectors as picturised in the link uploaded in Section 4.1.3. In addition two additional High Speed Fiber Internet connections from BSNL were commissioned in the college.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

61

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution — A. ≥ 50MBPS

File Description	Documents
Upload any additional Information	**View File**
Details of available bandwidth of internet connection in the Institution	**View File**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.9

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution makes an optimal utilization of all the physical infrastructures through various committees being appointed by the Principal. Under the leadership of Principal of the college, the various committees carryout their assigned responsibilities as per the well defined rules and regulations, guidelines issued by the HED from time to time. The various committees involved in this regard include:

Advisory committee

Development committee

Purchasing committee

Library committee

Sports committee

Landscape committee etc

Laboratory: The college development committee along with the HODs of respective Laboratories looks after the proper and optimal utilization of the laboratory equipments etc.

Brokerage (if any) is thoroughly analyzed in accordance of rules provided therein for the necessary write-off.

The library committee after seeking the list of required books from the respective HODs proportionately distributes the budget as per the number of students in the respective departments. Besides, automation of library, surprise check, test checks are made for the ascertaining physical verification of various books etc. The sports committee is entrusted with job of ensuring with the rightful use of sports items by the students of the college. The requisition of the various departments are thoroughly discussed jointly by Advisory committee, Development committee, HODs concerned, Purchase Committee and the necessary purchases are made after fulfilling all the codal formalities as envisaged in financial rules etc.

Above All, there is regular physical verification of the institutional asserts, to ascertain their functionalities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

6

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded

Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**View File**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**View File**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**View File**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

345

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

345

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**View File**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**View File**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**View File**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File

	Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**View File**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

To manage academic and other necessary affairs of the college smoothly and effectively, students of GDC Sumbal have representation in several committees of the college. These are: IQAC, Alumni Association, NSS Unit, Sports Committtee, Grievance Redressal Committee etc. Moreover, each class has a class representative (CR) who represents the whole class and gives valuable feedback related to various student services,conduct of examinations, admission process, maintenance of discipline, plantation drive etc. These CRs are invited to discuss variuos issues related to the conduct of classwork, Tutorials, Remedial Classes, Practicals, maintenance of cleanliness and celebration of important national events, etc.. This way, the role of the students is given due consideration for the betterment of the institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

53

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**View File**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college was formed with the aim to promote interaction amongst members and to serve as a link between the members of the alumni association and their Alma Mater. This forum provides an important opportunity for free flow of ideas and understandings between the college administration and the former students of the college. Frequent Alumni association meets are organized by the college. The administration is getting very important feedback from the alumni every year related to the functioning of the institution and its shortcomings. With this input, the administration tries to overcome these weaknesses regarding which the attention is invited by the alumni members. This way with the help of this interaction, the institution is getting largely benefitted.

File Description	Documents
Paste link for additional information	**https://gdcsumbal.edu.in/iqac/aqar_22_23/ALUMNIFEEDBACK2022_2023.pdf**
Upload any additional information	**View File**

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

GDC Sumbal is deeply committed to aligning with the "vision and mission of the institute," as outlined in the strategic commitments set forth by the college administration. Specific and up-to-date educational practices are being introduced that are intended to develop the values for multiplicity, society and for future generations. Partnershipprogrammes are being introduced with universities, colleges and industries. Students are trained for interdisciplinary research and advanced problem-solving Leadership and service to meet society's needs.

The Institute has well established committees, the members of which work towards overall development of the institution with special authority granted to them. The mantra of these committees is based on decentralization of power. The College Advisory Committee, preferably senior most faculty members advise the Principal of the college in matters which are of the utmost significance. The institution also has a strong financial management system and a well-established committee for purchases.

There is a committee that investigates student and employee grievances called the Grievance Redressal Committee. Additionally, there is a cell dedicated to preventing ragging that makes sure the rules are obeyed. The NSS committee, carry out and take part in the college's community programmes both inside and outside of its walls. The importance of the IQAC committee that handles all of the college's quality assessment assignments and ensures the smooth functioning of the college in terms of academic and non-academic affairs. Composition of the committees and their involvement in daily affairs are crucial components of college administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college administration is committed to embracing decentralized managerial practices that are both effective and visible. Decision-making processes, including policies, finances, and infrastructure, involve active collaboration with members of the College Development Committee (CDC) and other relevant committees. The Advisory Committee and CDC specifically address matters pertaining to teaching and administration, and decisions made at these levels are duly communicated and put into action.

A well-structured mechanism has been established by the college to foster participative management in both academic and administrative domains. The College Advisory/Development Committees actively solicit input from various stakeholders, including staff and others, to gather ideas on academic goals, organizational progress, and enhancing campus life. This inclusive approach ensures that information is collected comprehensively to promote the efficient functioning of the college.

The engagement of staff and other stakeholders contributes to fostering a positive attitude, leading to increased efficiency, improved communication, heightened morale, motivation, and job satisfaction within the college community.

Emphasizing the significance of merit, senior faculty members are accorded priority when selecting conveners for committees, particularly when their experience is deemed essential. In instances where seniority plays a crucial role, a senior faculty member is appointed as the head or convener of the committee. The process of selecting the dean and staff secretary involves a voting system in which all staff members actively participate in making the decision. The involvement of non-teaching staff in various committees and activities of the college underscores their participation in the decision-making process within the decentralized system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development:

The University of Kashmir develops the curriculum through the meetings of Board of Studies. The teaching faculty from the affiliated colleges of Kashmir University suggests and recommends the curriculum keeping in view the present trends. The curriculum once approved is prescribed for the colleges.

Teaching and Learning:

As an addition to the regular class work, several college committees frequently organize a variety of programmes for students.

Examination and Evaluation:

As a University of Kashmir affiliate college, Government Degree College Sumbal abides by all examination-related rules and regulations as they are updated from time to time by the University.

Research and Development:

The college has formed a research and development committee along with an innovation committee to advance faculty members involved in research as well as conduct various research initiatives.

Library, ICT and Physical Infrastructure/Instrumentation:

The college boasts a reputable library that runs 6 hours a day, six days a week, is fully automated, and is ITC equipped.

Human Resource Management:

The staff is sent by the J&K Higher Education Department depending upon the vacancies in the colleges. The department notifies through JK PSC & JK SSBof the need for both gazetted and non-gazetted employees for recruitment.

Industrial Interaction/Collaboration:

The college has established a career/placement cell that coordinates career counselling sessions and recruitment activities with various partners and businesses.

Admission of Students:

As part of its e-governance programme, the College established an ITSS centre in accordance with instructions from the affiliated institution.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The operational efficiency of GDC Sumbal is evident through its policies and administrative framework. The college has established a hierarchical structure that clearly outlines the duties, responsibilities, accountability, and authorities at each level. The institutional management is scientifically designed, ensuring transparency to achieve optimal results. GDC Sumbal, established in 2010, follows a systematic process for appointing faculty and non-teaching staff through recruitment agencies such as J&K PSC and the Service Selection Board, in accordance with the J&K Higher Education Department's requirements. Academic arrangement staff is periodically engaged by the Directorate of Higher Education (J&K) based on the college's workload, adhering to the service

rules and procedures outlined in the J&K CSR. The administrative department oversees various committees at the college level, working towards the realization of the institution's vision and mission. With an effective organizational structure, GDC Sumbal actively monitors and enhances the overall functioning of the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.jkhighereducation.nic.in/deptstructure.html
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has provision of various welfare measures and welfare schemes for teaching staff, Non-Teaching staff and Students:

For Teaching staff

There is General Provident Fund (GP Fund) for the employees recruited before 2010, New Pension Scheme (NPS) for the employees recruited after 2010. There is also Group Medical Insurance for the employees. Medical and Maternity/Paternity leave benefits are also given to the employees as and when required. There is Sports and Gymnasium Facility.

For Non-teaching staff

There is existing General Provident Fund (GP Fund) for the employees recruited before 2010, New Pension Scheme (NPS) for employees recruited after 2010, Group Medical Insurance, Special Study Leave as per rules. Non-teaching staff is encouraged to attend training programmes imparting and reinforcing their skill bank. Financial Assistance is also given to local fund employees.

For Students

The college offers canteen facility to its teaching, non-teaching staff and students. There is first aid facility available for the students. There is transportation facility available for the students who attend various programmes outside the college campus. There are financial assistance schemes for destitute categories. Also, students are facilitated to apply for various state and central scholarships. There is maintenance of a community level fund by the employees of the college to meet the fees requirements of orphan and poor students. Students are sponsored for various activities and competitions like sports etc. Students are also provided with uniform and other kits under NSS Scheme

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year	
6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year	
4	

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**View File**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)	
6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year	
7	

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**View File**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the J&K UT rules and the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education-2010" (Regulation No. F.3-1/2009 dated June 30, 2010), together with all amendments made therein from time to time, for its teaching and non-teaching staff. The performance of each employee is assessed annually after completion of one year of service through APR. The salient features of the performance appraisal system are as follows:

Teaching Staff

a) The performance of each faculty member is assessed according to the Annual performance Report through SPARROW portal which an electronic APR filing system for J&K Gazetted service Cadre.

b) Promotions are based on the API score.

c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities. The Institute accords appropriate weightage for these contributions in their overall assessment.

e) The placement cases are forwarded after proper scrutiny by the Coordinator IQAC and the Principal.

f) Faculty members whose promotions are due are recommended based on their API score.

Non-Teaching Staff: All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The primary source of funding for the college is the Department of Higher Education J&K, which allocates funds for construction, maintenance, and staff salaries. Being a public institution, the college seeks administrative approval and funds release from the department for various purposes. Budget allocations are made in favor of the college upon approval. Additionally, the college receives limited funding from various programs initiated by other government, quasi-government, and private organizations, with a notable contribution from the affiliated University of Kashmir.

A comprehensive audit is consistently conducted to verify and validate both financial and non-financial aspects of the institution. Audit agencies aim to assess the utilization of resources, identify any instances of loss, fraud, misappropriation, or embezzlement of released funds, and validate the college's inventory. The college undergoes a three-tier audit process conducted by the Departments of Finance, Higher Education, and the Audit Wing of the Accountant General of Jammu and Kashmir.

The Finance Committee, consisting of members from the Departments of Commerce, Economics, and Business Administration, collaborates with the college's internal audit committee. This internal committee is responsible for regular internal audits, enhancing the overall audit mechanism within the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded

Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**View File**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution consistently oversees the efficient and effective utilization of available financial resources for the development of infrastructure to enhance the teaching-learning process. Government Degree College Sumbal, being a government institution, relies primarily on government budget allocations and tuition fees as its main sources of income. Additional funds from various government agencies serve as supplementary resources for fund mobilization, covering both recurring and non-recurring expenses.

To ensure prudent financial management, the institution has established a well-defined mechanism for monitoring the optimal use of available funds for infrastructure development to meet academic requirements. Heads of Departments (HODs) and committee conveners submit budget requirements for the upcoming academic year. The advisory and purchase committee collaboratively prepares an annual budget estimate, taking into account proposals and recommendations from the principal and management. The institute's purchase and advisory committee is responsible for making significant financial decisions.

The institution strictly adheres to the approved budget for both academic and administrative expenses. Upon final budget approval, the purchase committee, comprising department heads and the college principal, initiates the procurement process. This involves soliciting quotations, final negotiations, and issuing purchase orders. Transparent transactions are maintained through bills and vouchers, with payments being approved after item verification. Faculty members ensure the acquisition of suitable equipment/machinery with the correct specifications.

The entire procurement process is closely monitored by the purchase committee and the principal. To verify compliance, a chartered accountant conducts a financial audit at the end of each fiscal year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has well established Internal Quality Assurance Cell (IQAC), which has greatly contributed towards optimization and integration of modern methods of teaching and learning. Internal Quality Assurance Cell established with the prime objective of improving the quality standards in the institution has meaningfully contributed to the prior cycle of accreditation in 2017 and implemented the NAAC Peer Team recommendations. The credibility of evaluation procedures, ensuring the adequacy, maintenance and proper allocation of support structure and services, sharing of research findings and networking with other institutions in J&K and across India. The cell not only strategize the quality but also institutionalize the processes. It significantly devise the Institutional Development Plans (IDP), excellence related initiatives, capacity building, etc. in consultation with stakeholders. Coordinate with Alumni, Parents, local administration, and regulatory bodies to achieve better synergy with all stakeholders to create an ecosystem of quality ethos. Continually review, improve, and track the effectiveness of institutional best practices. The cell continually organize meetings of the cell members and implement the resolutions of such meetings. Record, consolidate, and analyse student feedback, feedback from Parents, Alumni and devise plans to address the issues. Propose new emerging changes in quality assessment and accreditation and advise the Principal and staff to keep pace with such changes. Assist the Principal and encouragestaff to stay up to date with any new developments in accreditation and quality assessment, and make recommendations for these improvements. Consolidate the Annual Quality Assurance Reports (AQARs) for onwards submission to NAAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

All the teaching learning process, structures & methodologies of operations and learning outcomes are reviewed at periodic intervals through IQAC set up as per norms. The exercise is done to ensure the improvement in various academic activities of the college. The IQAC holds periodical meetings focused on reviewing the learning process, modus operandi and learning outcomes and reviews its implementation periodically in consultation with different stakeholders. The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly

followed. Collects feedback and monitors the teaching learning process and overall institutional academic functioning. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The Academic Audit Committee is tasked with the responsibility of reviewing the teaching and learning process within the institute. Establishes academic linkages with different industrial and training institutes for upskilling of students. Continuous teacher training workshops, seminars, conferences are being conducted and organised with the aim to improve the overall teaching learning process. Besides teaching staff is regularly allowed to participate in various programmes like seminars, conferences, workshops and others held in the UT and other parts of the country.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

GDC Sumbal promotes gender equity and gender sensitisation through its curricular, co-curricular and extra curricular programs. The college has various committees such as Women's Development Cell, Grievance Redressal Cell and Anti-Sexual Harassment Cell working to ensure safe environment for women in the college. In curricular measures/initiatives for gender parity, GDC Sumbal offers 'Gender Sensitisation' as a Skill Enhancement Course in BG 4th Semester across the streams to sensitize the students regarding gender parity and equity. The college also offers 'Women Empowerment' as Generic Elective Course to the students of BG 5th Semester in order to highlight how the world; Nations, businesses, communities, tribes and groups benefit from women empowerment. Gender Audit 2022 was carried out by Women Development Cell of the college.

In co-curricular activities the college has organized a number of programs & activities during the year to promote gender equity.

1. Extension lecture on "Raise the voice, break the silence" organized by NSS Unit.

2. Screening of English classical movie "Pride and Prejudice" organized by Department of English.

3. Self defense training program for females students organized by NSS

4. Extension lecture on theme "DigitAll: Innovation and Technology for Gender Equality" organized by Women Development Cell.

5. Webinar on theme "Protection of children from sexual offenses" organized by NSS

6. Sensitization Program to promote mental health organized by Psychological Counseling Cell.

7. Mehandi Designing Competition.

8. Tilla Training course.

9. Gender Audit 2022.

File Description	Documents
Annual gender sensitization action plan	http://gdcsumbal.edu.in/uploads/notices/2023/230615.021323.11.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care	https://gdcsumbal.edu.in/iqac/aqar_22_23/aqar_7.1.1_2022-23.pdf

center for young children e. Any other relevant information	

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	**View File**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The biodegradable and non-biodegradable waste generated in the college campus is collected separately and disposed off as per the established procedures.

Solid waste produced in the institution is disposed off with the help of services from Municipal Committee Sumbal. The liquid waste generated from the laboratories and washrooms is discharged into the soakage pits and septic tanks constructed in the campus. Significant amounts of biomedical waste, e-waste and hazardous chemical and radioactive waste are not generated in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water	**E. None of the above**

recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**View File**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**

Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

GDC Sumbal aims to create an equitable, accessible and inclusive campus with an educational environments in which all students are welcomed, respected, supported, and valued to fully participate in the learning process. The college from time to time organizes various activities and events to promote tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities:

1. Rally on Communal harmony

2. Installation of complaint/suggestion box

3. Multi lingual mehfil-e-mushira

4. Quiz and cultural program on Tamil Nadu state

5. Community engagement program on COTP Act 2003

6. Annual Alumni meet

7. Extension program on suicide prevention in contemporary times

8. Training session on yoga for mental health

9. Lecture on the theme youth and education

10. Rally to celebrate social justice day

11. Extension lecture on the theme Multilingual Education

12. Self defense training program

13. Singing and poetry competition

14. Field trip to the orchards of Department of Horticulture, zone Sumbal

15. Music competition

18. Awareness program regarding the importance of following traffic rules

19. Two week English Communication skill course

20. The college provides financial aid annually to the needy and underprivileged students from the Students Aid Fund of the college.

21. Awareness program on Cyber security.

22. Participation in Indian Swachhta League.

Apart from conducting these activities, the college has various active committees which help create an inclusive environment in the campus such as Financial Aid committee & Scholarship committee, Grievance Redressal Cell, Anti-sexual harassment cell, Anti Ragging Cell, Psychological Counseling Cell and Literary Club.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college takes pride in the fact that apart from preparing a sound academic foundation, the institute continuously initiates and motivates the student community and faculty to adopt various practices that promote national unity and integrity.

National Service Scheme (NSS), Debate and Seminar and School adoption committees have organized different curricular and extra-curricular activities for the propagation of values, rights, duties and responsibilities among faculty and students. In this regard various activities like extension lectures on genesis of flag and its importance, Quiz and cultural program on Tamil Nadu state under Ek Bharat Shreshtha Bharat, awareness program on systematic voters education and electoral participation have been organized. Gandhian ideals as enshrined in the constitution have been promoted through the weeklong program on Gandhi Jayanti. Besides the institute has promoted participation of students at district level youth parliament and organized legal awareness program to empower the students about their legal rights and duties.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,	**B. Any 3 of the above**

teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	
File Description	Documents
Code of ethics policy document	**View File**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

During the academic year 2022-23, the college has commemorated various national and international days. Various departments and committees under the aegis of campaigns like Azadi ka Amrit Mahotsav, Fit India freedom and India's G-20 Presidency has organized many programs from time to time

1. Awareness program on World AIDS day
2. Awareness program on Cyber security, quiz and poster competition, Webcast on IT Initiatives by GoI and documentary screening on Digital India week
3. Cleanliness drives, extension lectures, seminars on World Environment Day
4. Singing, poetry, essay and painting competition and extension lecture on the eve of India's 75th Independence day
5. Teachers Day celebration
6. Extension Lecture and Screening of Short Movie on drug de-addiction to commemorate World Suicide Prevention Day
7. Off-campus awareness rally on Anti- Tobacco day
8. Extension Lecture, seminar, essay and music competition on Gandhi Jayanti
9. Training session on cardio exercises, Walkathon on Fit India Movement
10. Training Session on Yoga Day
11. Lecture on National Youth Day
12. Self - Defence Training of Girl on National Girl Child Day
13. Painting competition on National Voters Day
14. Adoption and Cleanliness of Sheikhsar Wetland at Inderkoot Sumbal on World Wetlands Day
15. Rally to celebrate Social Justice Day on Social Justice Day
16. Extension lecture on International Mother language Day Celebration

17. **Science Exhibition by college students on National Science Day**
18. **Extension lecture on International Women's Day**
19. **Pamphlet Distribution drive to sensitize about consumer rights on World Consumer Rights Day**
20. **Plantation drive on International day of Forests**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**View File**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.The Adoption of Government Boys Middle School Sumbal: the college adopted GMS boys Sumbal, a nearby government school. The college has extending academic, physical, personnel and financial support from time time to the adopted school to provide an ideal environment that encourages holistic development. GDC Sumbal has implemented a number of initiatives in the adopted school, such as organizing awareness program, extension lectures, movie screenings, cleanliness drives and medical camps.

2. Adoption of Sheikhsar Wetland at Inderkoot Sumbal: the college adopted Sheikhsar Wetland at Inderkoot Sumbal and conducted various mega cleanliness drives organized by NSS Unit GDC Sumbal in collaboration with Municipal Committee Sumbal. The college apart from conducting sanitation programs also organized awareness programs to sensitize people living nearby the adopted village as to how they can help save the wetland.

3. Adoption of Village Bon Mohalla Sumbal Inderkoot: The college adopted the underprivileged and poor village Bon Mohalla Sumbal Inderkoot and conducted various hygiene awareness programs, cleanliness drives for the betterment of its inhabitants. The college also organized a number of medical camps in the adopted village in collaboration with District Hospital Sumbal.

4. GDC Sumbal believes in sharing of resources which is why whenever needed the college always provides its space and resources to other government institutes. The colleges has served as a centre for the conduct of various examination of B.ed and SSRB.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Government Degree College, Sumbal though established in 2010, it is 2F/12B recognized and it has managed to secure its first cycle of NAAC accreditation. At present we are catering to the need of around 2000 students. Today our college boasts of 26 academic departments with a cumulative strength of more than 40 qualified faculty members. Our college is one of the only two colleges located in the district Bandipora that caters to a marginalised and underprivileged population. The motto of our college is 'Knowledge is Light' and our college envisages this motto in the integration of academics and community outreach activities providing free education to the deserving needy students in the way that they can serve as social change agents for the welfare of the society. College emphasizes on the educational empowerment of females. Since its inception the college maintains a healthy trend in their enrolment and for their security and safety committees like anti-sexual harassment cell, women development cell and grievance redressal cell in place. For community service, the college has adopted one school, a village and a wetland in nearby vicinity. The college provides library facility to pass out students to prepare for their competitive exams. The college is taking initiative to convert the campus into a green campus.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

For the next academic year the college plans to organize:

1. Industrial tours for skill courses
2. Subject oriented expert lectures, workshops and seminars
3. Career counseling programs
4. Medical camps and checkups for promoting healthy lifestyle among students and faculty
5. Outreach programs for community service

6. Women empowerment and self defense training programs
7. Faculty development programs for promoting updated and effective teaching
8. Alumni meet for fostering connections and sense of belonging to the Institution
9. Technical and entrepreneurship events for curtailing unemployment and allowing individuals to flourish financially
10. Sporting events at intra- and inter-college level for inculcating mental alertness, physical fitness and healthy competitive spirit
11. Surveys regarding facilities and challenges in college for infrastructure development
12. Quality initiatives to convert the campus into a Green Campus with environmental friendly practices.

Operationalization of college canteen is yet another target the college plans to achieve in the next session.